

Information Regarding the Application for the Asian Development Bank-Japan Scholarship Program (ADB-JSP)

In the Academic Year 2023, beginning in April 2023, GSID will accept Master's Program students sponsored by the ADB-Japan Scholarship Program (ADB-JSP).

1. Eligibility Requirements and Conditions for Application

1-a. Eligibility Requirements

- (1) The applicant must be a national of an ADB borrowing member country. (Applicants from countries that are no longer borrowing from ADB are not eligible for the scholarship. Please see the Regional Members on the following website: <https://www.adb.org/new/work-with-us/careers/japan-scholarship-program/main>)
- (2) The applicant must have a bachelor's degree or its equivalent from an accredited/recognized university.
- (3) At the time of application, the applicant must have at least two years of full-time professional working experience acquired after obtaining their university degree.
- (4) The applicant must be born on or after July 1, 1987.
- (5) To be considered for admission, the following minimum scores are required on one of these tests: an overall TOEFL score of 550 (PBT), 79 (iBT including Home Edition) or 8.5 (Essentials); a TOEIC score of 1600 (Listening & Reading and Speaking & Writing tests [Speaking & Writing scores should be multiplied by 2.5]); an IELTS score of 6.0 (should include Academic Reading and Academic Writing and does not include IELTS Indicator); or a Duolingo score of 101. The test should have been taken within five years prior to the date of the first day of the application period. Institutional test scores such as TOEFL ITP's and TOEIC IP's are unacceptable for submission. In the event that these tests are not given in the country of the applicant, please consult the ADB Administrative Office (GSID) (ADB Office).
- (6) An applicant living or working in a country other than his/her home country is not eligible for the scholarship.
- (7) Executive Directors, Alternate Directors, officials and staff of ADB, as well as their close relatives, are not eligible for the scholarship.
- (8) The program will not, in principle, support applicants who hold a Master's degree. However, those who have earned their Master's degree in their home country are eligible on the condition that they have completed no more than 16 years of formal education.
- (9) The Program will, in principle, not support applicants who have previously studied abroad.
- (10) The family income should not be more than US\$50,000/year and the individual income should not

be more than US\$25,000/year.

- (11) Applicants may be requested to submit additional documents, if the ADB Office considers that it is necessary to verify the eligibility of the application.

1-b. Conditions

- (1) In accepting the scholarship, scholars must commit themselves to return to, and work in, their home countries for a period of at least 2 years after completion of their studies or when dismissed from the school.
- (2) In accepting the scholarship, scholars must consent to the employment restriction policy of the ADB-JSP and acknowledge that they will not be able to work at ADB for two years after completion of their academic programs.
- (3) The scholarship may be terminated upon the recommendation of GSID at any time for one or more of the following reasons: failure of a scholar to make satisfactory academic progress; failure to comply with the laws of Japan and regulations of Nagoya University; misconduct; and/or breaches of the conditions of the ADB-JSP or Student Visa.

2. Admission Openings

Department of International Development and Cooperation: A total of six students can be accepted.

3. Filing Period

Applications will be accepted during the period **from June 1 to June 30, 2022** by e-mail (Applications MUST arrive at the ADB Office **by June 30, 2022**). Any applications arriving after this date will not be considered for processing.

4. Important Dates

Application Period	June 1 to June 30, 2022
Eligibility Screening	By June 30, 2022
Announcement of Results	Early December 2022
Start Date of the Program	April 1, 2023

5. Required Documents

- (1) ADB-JSP Information Sheet. Form 1 [\[MSWord\]](#) [\[PDF\]](#)

Please use the following exchange rate to calculate income information into US dollars. [\[PDF\]](#)
- (2) Application form with a face photograph—the photo should be taken within the last three months. Three photos of 3cm x 4cm size of passport quality may be requested to be sent by postal mail at a later date. Form 2 [\[MSWord\]](#) [\[PDF\]](#)
- (3) A copy of the applicant's valid passport
- (4) Certified copy of diploma or certificate of degree from each college-level institution attended.
- (5) Official transcript from each college-level institution attended.
- (6) Certificate of employment that occurred within the last 2 years issued by a company (preferably with the company's letter head/logo), stating the following:
 - a. start date of employment
 - b. end date of employment(ex: Jan 2016 to Dec 2017 or Jan 2016 to Present)
- (7) Certificate of income issued by a company (preferably with the company's letter head/logo), can be any of the following:
 - a. Annual Income
 - b. Monthly Income
 - c. Latest Income Tax Return
- (8) Certificate of family income issued by a company (preferably with the company's letter head/logo):
 - a. Parents' Annual/Monthly Income if the applicant is single
 - b. Spouse's Annual/Monthly Income if the applicant is married
 - c. If the status is unemployed, retired or deceased, an authenticated supporting document must be submitted, including pension information if any.
- (9) Curriculum vitae. Form 3 [\[MSWord\]](#) [\[PDF\]](#)
- (10) A photocopy of TOEFL score, TOEIC score, IELTS score, or Duolingo score. Only scores from tests taken within five years prior to the date of the first day of the application period are valid. An official test score must include an ID photo. Institutional test scores are unacceptable for submission.
- (11) Two confidential letters of recommendation

Recommendations should be written by people who have supervised applicants in either an academic or work capacity, and who are well acquainted with the intellectual ability and personality of applicants. Preferably, one of the letters should be from a university professor and the other from a senior staff member of the applicant's current working office (if there is some reason why the applicant's letters of recommendation are not from such people, please include a letter of explanation). Form 4 [\[MSWord\]](#) [\[PDF\]](#)

(12) Research and/or work experience

(13) Research Proposal (about 800 words)

The electronic files of the required documents except for (11) should be submitted by applicants to the ADB Office by e-mail. Documents (11) should directly be submitted by those who wrote the recommendations by e-mail to the ADB Office. The original documents of (4) to (8) should also be submitted to the ADB Office by registered postal mail after having received a notification from the ADB Office. The designated GSID/ADB forms of (1), (2), (9), and (11) can be downloaded by clicking the [MSWord] or [PDF] marks.

Please utilize the Application Checklist. [\[MSWord\]](#) [\[PDF\]](#)

Applications, including those that arrive at GSID after the deadline, become the property of GSID and will not be returned. If the applicant has questions regarding any of the information above, please contact the ADB Office. Please find the e-mail address of the ADB Office in the Contact Information below.

6. Selection Procedures

The Asian Development Bank will select scholars from the candidates who have passed the screening by GSID. The scholars will be notified of the result through the ADB Office by early December 2022.

Note: Scholars must state in writing that they will return to their home countries after the completion of their program of study or when dismissed from the school.

7. Scholarship Coverage and Period

The following expenditures will be covered by the scholarship: full tuition, National Health Insurance, a monthly stipend including subsistence and housing allowance for one person (for the Year 2021 the monthly stipend was 147,000 yen; this may be changed for the Years 2023 and 2024), a book allowance, other miscellaneous expenses and economy class airfare for one person covering the trip from the scholar's place of residence to Nagoya University and the return journey at the end of the study program. The initial scholarship period is one year from April 2023 - March 2024. The extension of the scholarship for the second year of the program shall be conditional on the scholar maintaining a satisfactory level of academic performance.

8. Privacy Policy

The applicant's name, mailing address, and other personal information included in the application documents will be used only for the eligibility screening process, announcement of results, entrance registration procedures, and educational affairs after admission. Personal information will be used appropriately and will not be used for purposes unrelated to the application process.

Contact Information

Please first send the required documents to the e-mail address below; only send original documents after you receive notification:

ADB Administrative Office

Graduate School of International Development

Nagoya University

Furo-cho, Chikusa-ku, Nagoya

464-8601 Japan

E-mail: adb@gsid.nagoya-u.ac.jp

Fax: +81-52-789-4921

<https://www4.gsid.nagoya-u.ac.jp/en/>

Additional information concerning accommodation and Japanese language proficiency:

GSID will help the scholars with housing arrangements. However, we strongly recommend that the scholars do not bring their families on their initial stay in Nagoya, as family housing is generally very costly and difficult to find. Although applicants are not required to have Japanese language proficiency for selection, the ability to communicate in Japanese in daily life situations will be helpful.