

2025年度（4月入学）

名古屋大学大学院国際開発研究科
博士前期課程

「グローバル企業人材育成」特別課程

Master's Program

Special Program for Global Business Professionals

Application Guidebook

for the Academic Year 2025

(April Enrollment)

学生募集要項

Graduate School of International Development

(GSID)

NAGOYA UNIVERSITY

名古屋大学大学院
国際開発研究科

2024年度学年暦

| 月 | 日 | 事項 |
|-------|------------|--|
| 2024年 | 1, 2日 | 新入生向けガイダンス |
| 4月 | 3日 | 新入生履修登録期間 (18:00~4日11:30まで) |
| | 5日 | 入学式 |
| | 9日 | 履修登録確認1回目 |
| | 10日 | 春学期授業開始 履修登録修正期間 (~17日13:00まで) |
| | 中旬 | 定期健康診断 |
| | 26日 | 履修登録確認2回目 (新入生含む) |
| | 下旬 | 学修計画書提出 |
| 5月 | 1日 | 名古屋大学記念日 |
| | 25日 | 春学期授業予備日 |
| | 下旬 | 春学期分授業料納入期限 |
| 6月 | 6日 | 名大祭(6日午後~9日) |
| | 14日 | 9月修了者・博士学位論文提出期限(16時) |
| 7月 | 5日 | 9月修了者・修士学位論文提出期限(16時) |
| | 6日 | 春学期授業予備日 |
| | 19日 | 9月修了者・修士学位論文口述試験 |
| | 26日 | 春学期授業終了 |
| | 下旬 | 集中講義(~8月) |
| 8月 | 8日 | 夏季休業(~9月30日) |
| 9月 | 13日 | 在学生履修登録入力期間 (~19日17:00) |
| | 27日 | 秋季卒業式・修了式 履修登録確認1回目 (新入生除く) |
| | 30日 | 10月入学者・新入生ガイダンス |
| 10月 | 1日 | 秋季入学式 |
| | 2日 | 秋学期授業開始 |
| | 3日 | 新入生履修登録・在学生履修登録修正期間 (~11日13:00まで) |
| | 23日 | 履修登録確認2回目 (新入生含む) |
| | 下旬 | 学修計画書提出 (10月入学者) |
| 11月 | 9日 | 秋学期授業予備日 |
| | 下旬 | 秋学期分授業料納入期限 |
| 12月 | 6日 | 3月修了者・博士学位論文提出期限(16時) |
| | 21日 | 秋学期授業予備日 |
| | 27日 | 年末授業最終日 |
| | 28日 | 冬季休業(~1月7日) |
| 2025年 | 9日 | 年始授業開始日 |
| 1月 | 10日 | 3月修了者・修士学位論文提出期限(16時) |
| | 23日 | 秋学期授業終了 |
| | 30日 | 3月修了者・修士学位論文口述試験 |
| 3月 | 中旬 | 授業料免除申請締切(2025年度分) |
| | 下旬 | 在学生履修登録入力期間(次年度春学期) |
| | 25日 | 卒業式・修了式 |

Academic Calendar 2024

| Date | Events |
|-------------------|--|
| April 1-2, 2024 | GSID Guidance for New Students |
| April 3 | Class Registration Period for New Students (from 18:00 until 11:30 on April 4) |
| April 5 | Spring Entrance Ceremony |
| April 9 | Class Registration Confirmation (First time) |
| April 10 | Spring Semester Classes Start Class Registration Correction Period (until 13:00 on April 17) |
| Mid April | Student Health Checkup |
| April 26 | Class Registration Confirmation (Second time) including new students |
| Late April | Submission of Research Plan |
| May 1 | Nagoya University's Anniversary |
| May 25 | Make-up Class Day for Spring Semester |
| Late May | Spring Semester Tuition Fees Payment Deadline |
| June 6 | University Festival "Meidai-Sai"(6th afternoon to 9th) |
| June 14 | PhD Dissertation Submission Deadline for September Graduates (until 16:00) |
| July 5 | Master's Thesis Submission Deadline for September Graduates (until 16:00) |
| July 6 | Make-up Class Day for Spring Semester |
| July 19 | Master's Thesis Oral Defense for September Graduates |
| July 26 | Spring Semester Classes End |
| Late July | Intensive lectures (until August) |
| August 8 | Summer Holidays (until September 30) |
| September 13 | Class Registration Period for Current Students (until 17:00 on September 19) |
| September 27 | Graduation Ceremony for September Graduates Class Registration Confirmation (First time) except for new student |
| September 30 | GSID Guidance for New Students enrolled in October |
| October 1 | Fall Entrance Ceremony |
| October 2 | Fall Semester Classes Start |
| October 3 | Class Registration Period for New Students and Class Registration Correction Period for Current Students (until 13:00 on October 11) |
| October 23 | Class Registration Confirmation (Second time) including new students |
| Late October | Submission of Research Plan (Fall enrollees) |
| November 9 | Make-up Class Day for Fall Semester |
| Late November | Fall Semester Tuition Fees Payment Deadline |
| December 6 | PhD Dissertation Submission Deadline for March Graduates (until 16:00) |
| December 21 | Make-up Class Day for Fall Semester |
| December 27 | Last Class day of 2024 |
| December 28 | Winter holidays (until January 7) |
| January 9, 2025 | Classes Start |
| January 10 | Master's Thesis Submission Deadline for March Graduates (until 16:00) |
| January 23 | Fall Semester Classes End |
| January 30 | Master's Thesis Oral Defense for March Graduates |
| Mid March | Tuition Fee Exemption Application Deadline (for AY2025) |
| Late March | Class Registration Period for Current Students (Spring Semester of the Next Academic Year) |
| March 25 | Graduation Ceremony for March Graduates |

Nagoya University
Graduate School of International Development
Special Program for Global Business Professionals

Admission Policy

The Special Program for Global Business Professionals is intended for a small number of early- and mid-career business professionals and government officials. It aims to educate global business professionals who have holistic perspectives on business operations in developing and emerging countries by helping them to acquire knowledge and communication skills, as well as to construct human networks that are beneficial for such business operations. This program provides early- and mid-career business professionals with graduate-level education covering various fields of studies, including the political, socioeconomic and legal frameworks of developing countries, human resources and industry development, and international law concerning multinational corporations.

In light of the above aims, this program seeks candidates with a basic foundation in a specific field of international development cooperation who meet the following criteria:

- (1) Business professionals who engage or are expected to engage in business operations in developing and emerging countries, or government officials who are engaged or expected to be engaged in matters concerning international development or international cooperation as well as public-private partnerships, including cooperation with business and private sectors; and
- (2) Persons who have work experience of more than three years.

【Important Notice】 Change of application method: Web application

The Graduate School of International Development has initiated a web application system in 2022. In order to apply online, applicants must have access to a PC, printer and e-mail address. An acceptable payment method must be decided upon, and a full facial photograph must be submitted along with all necessary application documents. Applicants must first register at the My Page section of the website before starting application procedures. Applicants should allow ample time for completing application procedures. In addition, important notices regarding entrance examinations shall be sent from the university to your e-mail address. Therefore, an email address that is easy to check on a daily basis should be prepared, and it should not be changed before April 2025.

Note: In this application guideline, all dates and times are in Japan Standard Time.

Information on Application for the GSID Master's Program
(Special Program for Global Business Professionals)
for the Academic Year 2025

1 . Admission Openings

A limited number.

2 . Application and Filing Period

All three steps of the application must be completed in order.

(1) Registering Online

Registration Period: November 25 (Monday) 2024, 0:00 - December 12 (Thursday), 2024, 12:00 (noon).

You cannot register after the deadline of the web application system.

For details, see “6. Application Procedure (1) Registering through the web application system and payment of examination fee” on page 7.

(2) Payment of Examination Fee

Payment Period: November 25 (Monday) 0:00 - December 12 (Thursday), 2024, 12:00 (noon).

For details, see “6. Application Procedure (1) Registering through the web application system and payment of examination fee” on pages 7 and “7. How to Pay the Examination Fee” on page 8.

(3) Submission of Application Documents

Reception Period: December 9 (Monday) 9:00 - December 13 (Friday), 2024, 16:00.

- Applicants must send the application documents by attaching them to e-mail and by registered postal mail. For details, see “6. Application Procedure (2) Send the documents by registered postal mail and e-mail attachment” on page 7 and “Checklist” on page 12.
- The application will be accepted only if all the documents arrive before the application deadline by both e-mail and registered postal mail. If any documents are delayed, your application will not be accepted.

3 . Application Requirements

Those who have work experience of three years in private corporations, governmental offices etc.; those who can obtain a recommendation for enrollment in this program from their affiliated organization; those who will belong to the affiliated organization throughout the period of attendance in this program; and those who meet one of the following qualifications are eligible to apply.

- (1) Have graduated from an accredited Japanese university or will graduate by the end of March, 2025.
- (2) Have been conferred a Bachelor's degree according to Article 104(4-1) of the School Education Law or will be conferred a Bachelor's degree by the end of March, 2025.
- (3) Have completed at least 16 years of formal education in their home country or will have

- completed 16 years of formal education by the end of March, 2025.
- (4) Have completed up to 16 years of formal education in Japan through correspondence education managed by a foreign school or another recognized educational institution or will complete 16 years of formal education by the end of March, 2025.
 - (5) Have graduated from a university in Japan that is a recognized university belonging to the system of higher education of a foreign country and is approved by the Japanese Minister of Education, Culture, Sports, Science and Technology (only those who have completed at least 16 years of formal education) or will graduate by the end of March, 2025.
 - (6) Persons who have been conferred, or expect to be conferred by the end of March, 2025, a degree equivalent to a bachelor's degree through attending an overseas university or other overseas school (limited to those whose education and research activities have been evaluated by persons who have been certified by the relevant country's government or a related institution, or have been separately designated by the Ministry of Education, Culture, Sports, Science and Technology as being equivalent to such) and graduated from a program that requires three or more years to complete (includes graduating from a program implemented by the relevant overseas school while living in Japan through distance learning, as well as graduating from a program implemented by an educational facility established with the relevant overseas country's school education system and has received the designation mentioned above).
 - (7) Have graduated from a Post-secondary Course of a Specialized Training College recognized by the Japanese Minister of Education, Culture, Sports, Science, and Technology (limited to applicants who have attended for at least 4 years, and to those who have fulfilled requirements as approved by the Japanese Minister of Education, Culture, Sports, Science and Technology), or will complete their degree by the end of March, 2025.
 - (8) Have been approved by the Japanese Minister of Education, Culture, Sports, Science and Technology (Ministry Notice No. 5 of 1953).
 - (9) Have been recognized by GSID as those who were on the register at an accredited Japanese university for no less than 3 years or completed at least 15 years of formal education in their home country and received necessary units of credit with good grades or graduated from a university in Japan that is a recognized university belonging to the system of higher education of a foreign country and is approved by the Japanese Minister of Education, Culture, Sports, Science and Technology (only those who have completed at least 15 years of formal education) or expected to do so by the end of March, 2025.
 - (10) Have been recognized by GSID based on individual screening of qualifications as being comparable in academic ability to a Japanese university graduate, and of an age not less than 22 by the end of March, 2025.

4. Required Documents

(1) Documents which all applicants must submit

- ① Application Form and Photograph Card
 - Print one-sided on A4-size paper in color from the web application system.
 - Prepare your picture as a data file (up to 2MB) with the following requirements: front-facing, upper body, no hat, facial photo without background, and taken within 3 months before application and upload it to the web application system.

- A letter of admission and other documents will be sent to the postal address entered in the web application system. If you change your address after you apply, be sure to notify the GSID Administrative Office of the change.

② Curriculum Vitae/Resume

Please download the prescribed form from the website below and enter the necessary information.

<https://www4.gsid.nagoya-u.ac.jp/en/admission/application/>

③ Official transcripts from your previous school

Official academic transcripts from each school, university, or professional school attended after graduating from high school. Only the original is accepted. Photocopies will not be accepted. If the original is not written in Japanese or English, also submit a translation in either of these languages.

*If the transcripts are sent directly from an educational institute, please make sure that they reach the GSID Administrative Office during the filing period. In the case of digital certificates, they must reach the GSID Administrative Office directly from enrolled school during the filing period.

④ Certificate of graduation (diploma) or expected graduation

A certificate of graduation (diploma) or expected graduation must be issued by each school you have attended or you are attending. Only the original is accepted. Photocopies will not be accepted. If the original is not written in Japanese or English, also submit a translation in either of these languages.

*If the certificates are sent directly from a school, please make sure that they reach the GSID Administrative Office during the filing period. In case of digital certificates, they must reach the GSID Administrative Office directly from enrolled school during the filing period.

⑤ Statement of purpose

Your statement of purpose should include the reason why you have decided to apply for the Master's Program at GSID. It must be written in Japanese (1,500 characters or less) or in English (600 words or less), by using the designated form. Send an MS Word file and a PDF copy by e-mail attachment.

- If you have any research or employment history, undertaken any internships, or volunteer work, or any other activities related to the research topic you will pursue at GSID, please specify them.
- If the research topic you wish to pursue at GSID differs from your previous academic major, please specify the reason.

*Any statement of purpose that exceeds the set word limit shall be negatively evaluated. Submitted documents shall undergo a plagiarism check.

* Applicants should not use generative AI tools to generate text or any other content in their application documents.

⑥ Research proposal

Your research proposal must be written in Japanese (4,000 characters or less) or in English (1,600 words or less), by using the designated form. Send an MS Word file and a PDF copy by e-mail attachment. Be sure to specify a title for your research proposal. The research proposal must include the following information:

- Research topic and an explanation of its background
- Academic significance in relation to existing literature
- What kind of data and analytical methods you plan to use

*Any research proposal that exceeds the set word limit shall be negatively evaluated. Submitted documents shall undergo a plagiarism check. A bibliographical reference list is not counted as a part of the word limit. However, the title and subtitle of the research are counted.

* Applicants should not use generative AI tools to generate text or any other content in their application documents.

⑦ A photocopy of the official score sheet English proficiency tests indicated in the following table. Scores higher than those indicated in the table are preferred for admission to GSID.

<Types of English proficiency tests to be accepted and the preferred score>

| Test | Subtypes | Minimum score | Note |
|----------|--|---------------|---|
| TOEFL | TOEFL iBT | 79 | |
| | TOEFL iBT Home edition | 79 | TOEFL iBT Special Home edition is also accepted |
| | TOEFL Essentials | 8.5 | |
| | The revised TOEFL Paper-delivered Test | 550 | |
| | TOEFL ITP | Not accepted | |
| IELTS | IELTS | 6 | |
| | IELTS Indicator | Not accepted | |
| Duolingo | Duolingo | 110 | |
| TOEIC | TOEIC L&R, S&W | Not accepted | |

- Scores of any tests other than those noted above shall not be accepted.
- TOEIC scores will not be accepted.
- Scores will only be accepted from tests taken within five years from the date of the first day of the application period.
- A copy of the official score of any of the above accepted English proficiency tests MUST be submitted in order to qualify to sit for the entrance examination. NO exceptions shall be allowed under any circumstances, including for the following reasons: “it was too difficult to rearrange to take the test,” “English is my mother tongue,” or “English was the language of instruction where I received my latest degree.”

⑧ Statement concerning the applicant’s previous work and/or research experience

⑨ Letter of recommendation

This must be written and sealed by the applicant's academic advisor from the university s/he attended. A letter from the applicant's present supervisor is also acceptable.

The recommender may send the recommendation letter directly to the GSID Administrative Office by postal mail or by e-mail attachment. In addition, when it is the applicant, not the recommender, who submits the recommendation letter, it must be a paper letter with a seal, enclosed and submitted by postal mail.

⑩ A promissory letter that the applicant will not leave the affiliated organization during the period of attendance in the program (no specific format required).

(2) Documents to be submitted by those who are not Japanese nationals

⑪ A photocopy of your passport

Applicants without Japanese nationality must submit a valid passport photocopy of the page showing the passport number and the applicant's photograph.

⑫ A photocopy of your residence card

Those applicants who are currently residing in Japan must also submit a photocopy of their residence card (both sides).

(3) Other required documents

Applicants who have passed the entrance examination are requested to submit a letter of consent from the head of your organization (No specified formats).

Please do not hesitate to ask any questions to the GSID Administrative Office.

5 . Applicant who needs Eligibility Screening

For those who fall under category (9) or (10) in the Application Requirements, the following paper work MUST reach the GSID Administrative Office, Student Affairs Division for the Schools of Humanities and Social Sciences by November 8 (Friday), 2024 in order to receive the Eligibility Screening for the Examination.

⑬ Application for Eligibility Screening for the Examination (Prescribed forms downloaded from the GSID website)

② Curriculum Vitae/Resume (Prescribed forms downloaded from the GSID website)

③ Official academic transcripts

④ Certificate of Graduation, Certificate of Prospective Graduation, or its equivalent (for example, certificate of employment or certificate of registration at academic institutions)

⑤ Statement of purpose

⑥ Research proposal

⑧ Statement concerning applicant's working and/or research experience

See pages 4-5 for more detailed information about items ②, ③, ④, ⑤, ⑥, and ⑧.

Those who passed the Eligibility Screening for the Examination must send items ①, ⑦, ⑨, ⑩, ⑪, and ⑫.

6. Application Procedure

(1) Registering through the web application system and payment of examination fee

- Any email address registered on the web application system must be from a domain other than @hotmail.com and @outlook.com.
- The application procedure is completed by submitting the necessary documents by the application deadline after registering the application on the web application system and paying the examination fee.
- The application procedure cannot be completed simply by registering the application online and paying the entrance examination fee.
- Payment is due within 4 days including the date of application. However, if the Web application deadline falls earlier than that, the payment deadline will be the Web application deadline.
- Please note that the payment deadline for registration on the web application system after December 9 (Monday) will be December 12 (Thursday) 12:00 (noon).

(2) Send the documents by registered postal mail and e-mail attachment

The submission method differs depending on the application documents, whether it is by postal mail or by e-mail attachment. The application will be accepted only if the postal mail and e-mail attachments arrive within the application deadline. If either one is delayed, the application will not be accepted.

<Documents that need to be sent by postal mail>

The application documents of ①, ③, ④, ⑨ and ⑩ shall be posted by registered mail. Print the “Address Sheet” in color from the web application system, attach it to a square-shaped No. 2 envelope (the size that can accommodate A4), and send it to arrive by the application deadline (Friday, December 13, 16:00). In case of submitting in person at the counter of GSID Administrative Office, the application must be submitted by the application deadline.

If you live abroad, please send it by a traceable method such as EMS or DHL.

<Documents that need to be submitted by email attachment>

The application documents of ②, ⑦, ⑧, ⑪ and ⑫ must be sent to gsidexam@gsid.nagoya-u.ac.jp by e-mail attachment as electronic file (PDF or MS Word file). The application documents of ⑤ and ⑥ must be emailed in form of PDF and MS Word files. Submitted documents shall undergo a plagiarism check.

* The status of the application can be checked through the web application system.

* Check your e-mail settings to ensure that you can receive e-mails from gsidexam@gsid.nagoya-u.ac.jp since the GSID Administrative office will send an e-mail if there are any problems with the application.

* It has come to our attention that any email sent from this email address to @hotmail.com or @outlook.com will be rejected, so please use an email domain other than these two.

* Applicants should not use generative AI tools to generate text or any other content in their

application documents.

7. How to Pay the Examination Fee

(1) Examination fee 30,000yen *Handling fee will be charged separately.

(2) How to Pay

Payment of the examination fee should be made by one of the following methods.

<Available for both residents of Japan and overseas residents>

- Paying by Credit Card

<Available only for residents of Japan>

- Paying by Internet Banking
- Paying at Convenience Stores
- Paying at ATMs with Pay-easy option

(3) Examination Fee Refund Policy

After accepting the application documents, the paid examination fee will not be refunded. However, it may be refunded only in the following cases. The transfer fee for the refund will be deducted. For details, see the attached “Web Application Flow”.

- ① If you do not complete the application procedures after paying the examination fee or if your application is not accepted.
- ② If you pay the examination fee twice.

*The entrance examination fee will be refunded by bank transfer. When returning to an account at a bank outside Japan, the amount returned will be greatly reduced and it will take many days to return. Please be cognizant of this before you pay the examination fee.

8. Selection Process and Dates

(1) Screening of Documents

The screening of applicants will be conducted based on the submitted documents. Each individual applicant will be notified of the results of the screening process via e-mail by January 17 (Friday), 2025.

(2) Connectivity test

Those who wish to take an online connectivity test due to concerns about your online connection during the screening or other procedures., should notify GSID Administrative office at the time of application. The connectivity test will be conducted at the following date and time Completion of the connectivity test does not guarantee remedies in the event of a problem on the day of the examination.

- ① Date and time: January 21 (Tuesday), 2025, 10:00
- ② Language: Japanese or English
- ③ Method: Details will be provided by e-mail to applicants who have sent a notification, after the application is filed

(3) Oral Examination:

Date: Your designated examination time will be on either January 27 (Monday) or 28 (Tuesday), 2025.

The oral examination will be conducted online in Japanese or English. Notice of your designated date and time will be sent to you individually by e-mail after January 22 (Wednesday). To prevent any misconduct, you must ensure that there are no other people present in the room you are using during the examination. Please note that you will be asked to show all the sides of your room via camera to verify that no one else is present. Also, the use of a virtual or blurred background is prohibited.

* How to confirm the latest information in the case of unforeseen circumstances

The examination schedule and selection procedures may change due to the spread of infectious diseases or other unforeseen circumstances. Please check the GSID website regularly for the latest information, especially before application and the examination.

GSID Website: <https://www4.gsid.nagoya-u.ac.jp/>

9 . Announcement of Examination Results

(1) Date: February 7 (Friday), 2025.

(2) Notification: Official letters of admission will be sent out only to successful applicants by postal mail after the examinee numbers of successful applicants are posted on the GSID website. No telephone inquiries will be accepted.

1 0 . Entrance Registration Procedures

Detailed information regarding additional paperwork for admission and entrance registration will be sent in early March.

(1) Registration Deadline: Middle of March, 2025

(2) Required Fees:

① Entrance Fee: 282,000 yen

② Tuition Fee 6 months(April 2025-September 2025): 267,900 yen (535,800 yen per year)

③ Accident and Liability Insurance Premiums for 1 year: 1,000yen~9,500yen

(Details will be provided at the entrance registration procedures.)

*1 Those who have already enrolled in other universities are, in principle, unable to enroll in GSID. However, under certain circumstances, there may be cases of exceptions. Please contact the GSID Administrative Office before undertaking entrance registration procedures.

*2 Please note that if the fees change before your entrance to the university or during your stay at Nagoya University, you will need to pay the revised fees.

*3 Applicants who have passed the entrance examination are requested to submit a letter of consent from the head of your organization (No specified formats).

1 1 . Special needs applicants who need special care during examination

(1) Consultation on special care during examination

Applicants with special needs who require special consideration in terms of taking examinations should consult the GSID Administrative Office prior to applying.

(1) Consultation period

Consultations will be accepted until 16:00, November 8 (Friday), 2024.

(2) Required documents

Please submit the following documents:

⑭ A request letter for special care during the examination

A request letter for special care on A4 paper, stating the nature of the applicant's special needs and the arrangement desired for examinations (no special format required)

⑮ A doctor's diagnosis

A doctor's diagnosis of the applicant's special needs issued within three months. A photocopy of the diagnosis may be accepted.

⑯ Other documents

The applicant may submit other documents.

Note: Please contact the GSID Administrative Office before the application deadline if the applicant with special needs wishes to consult about studies at the University.

(2) Application procedures for the examination

The applicant may submit the application for the entrance examination after consulting with the GSID Administrative Office. See page 7 for application procedures.

1 2 . Related Information

- (1) This program is conducted in English only. Successful candidates are expected to be well prepared by the time they are enrolled in this program.
- (2) After applications are filed, changes in submitted documents are not permitted. The examination fee is non-refundable. Submitted documents will not be returned.
- (3) Applicant's name, mailing address and other personal information included in application documents will be used only for the purpose of grading and registering during the entrance examination selection process, announcement of examination results, entrance registration procedures and student affairs after admission. Personal information will be used appropriately and will not be used for any other purpose.
- (4) Regarding the clarification of the scope of control for "deemed exports" under the Foreign Exchange and Foreign Trade Act ("FEFTA")

As a general rule, the following is unnecessary if the research involves only the humanities and social sciences.

As an exception, if you are involved in a fusion area with a science field, please follow the procedures below. In November 2021, in accordance with the clarification of the scope of control for "deemed exports" under the Foreign Exchange and Foreign Trade Act ("FEFTA"), some provision of sensitive technology to faculty members and students by universities and research institutions has become subject to control under the FEFTA. Consistently with this change, when applying to study at the University, students will be required to submit a "Declaration of applicable specific categories" based on the "Flowchart for determining applicable specific categories". In addition, submitting a "Letter of confirmation" may be required at the time of acceptance.

“Declaration of applicable specific categories” & “Flowchart for determining applicable specific categories”

https://mado.adm.nagoya-u.ac.jp/form1_export-control_en

You may submit the form at your own discretion. If you have any questions, please contact below.

Nagoya University, Academic Research & Industry - Academia - Government collaboration, Export Control
Division

E-mail : anzen@aip.nagoya-u.ac.jp TEL : 052-747-6702

If you cannot submit the "Declaration of applicable specific categories" in time for the application deadline,
please submit it as soon as it is ready.

All other documents required for application must be submitted on the application deadline

1 3 . Checklist

Send this sheet with the other documents by post after you check all the items.

| | | Documents to be submitted | | Submission method |
|--|---|---|------------------------------|-----------------------------|
| | ① | Application Form and Photograph Card | All applicants | Postal Mail ^{※1} |
| | ② | Curriculum Vitae/Resume | All applicants | Email |
| | ③ | Official transcripts from your previous school(s) (Original) | All applicants | Postal Mail ^{※1} |
| | ④ | Certificate of graduation or expected graduation (Original) | All applicants | Postal Mail ^{※1} |
| | ⑤ | Statement of purpose (Microsoft Word and pdf files) | All applicants | Email |
| | ⑥ | Research proposal (Microsoft Word and pdf files) | All applicants | Email |
| | ⑦ | A photocopy of the official score sheet of an English proficiency test | All applicants | Email |
| | ⑧ | Statement concerning the applicant's previous work and/or research experience | All applicants | Email |
| | ⑨ | Letter of recommendation | All applicants | Postal Mail ^{※1,2} |
| | ⑩ | A promissory letter | All applicants | Postal Mail ^{※1} |
| | ⑪ | A photocopy of your passport | Non-Japanese | Email |
| | ⑫ | A photocopy of your residence card | Non-Japanese living in Japan | Email |

↖ Check (✓) when you have each document ready.

※1 Submission by postal mail can also be made in person at the counter of GSID Administrative Office

※2 The recommender may send the recommendation letter directly to the GSID Administrative Office by postal mail or by e-mail attachment.



名古屋大学大学院国際開発研究科
Graduate School of International Development, Nagoya University

Contact details for inquires & submission of application materials:

GSID Administrative Office
Student Affairs Division for the Schools of Humanities
and Social Sciences, Integrated Research Building,
Nagoya University
B4-4 (700) Furo-cho, Chikusa-ku, 464-8601

TEL 052-789-4957

Email gsidexam@gsid.nagoya-u.ac.jp*

<https://www4.gsid.nagoya-u.ac.jp/>

* It has come to our attention that any email sent from this email address to @hotmail.com or @outlook.com will be rejected, so please use an email domain other than these two.