



Student Handbook 2021

The Graduate School of International Development
(GSID)

NAGOYA UNIVERSITY

GSID Office

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2021年度学年暦

Academic Calendar 2021

月	日	事 項	Date	Events
4月	1日	春季休業（～4日）	April 1	Spring Holidays(until April 4)
	5日	入学式	April 5	Spring Entrance Ceremony
	6日	新入生ガイダンス	April 6	GSID Orientation for New Students
	9日	履修登録確認1回目（新入生除く）	April 9	Class Registration Confirmation (First time) except for new students
	12日	春学期授業開始	April 12	Spring Semester Classes Start
	12日	新入生履修登録期間（～19日13：00まで）	April 12	Class Registration Period for New Students (until 13:00 on April 19)
	12日	在学生履修登録修正期間（～19日13：00まで）	April 12	Class Registration Correction Period for Current Students (until 13:00 on April 19)
	中旬	定期健康診断、学修計画書提出	Mid April	Student Health Checkup and Submission of Research Plan
	下旬	他研究科履修願（春学期科目）締切 春学期分授業料納入期限	Late April	Spring Class Registration Deadline of Other Graduate Schools Spring Semester Tuition Fees Payment Deadline
5月	1日	名古屋大学記念日	May 1	Nagoya University's Anniversary
	7日	履修登録確認2回目（新入生含む）	May 7	Class Registration Confirmation (Second time) including new students
	8日	春学期木曜午後開講授業の授業日	May 8	Class Day for Thursdays Afternoon Classes of Spring Semester
	29日	春学期授業予備日	May 29	Make-up Class Day for Spring Semester
6月	10日	名大祭(10日午後～13日)	June 10	University Festival "Meidai-Sai"(10th afternoon to 13th)
	11日	9月修了者・博士学位論文提出期限(16時)	June 11	PhD Dissertation Submission Deadline for September Graduates (until 16:00)
	26日	春学期木曜開講授業の授業日	June 26	Class Day for Thursdays Classes of Spring Semester
7月	2日	9月修了者・修士学位論文提出期限(16時)	July 2	Master's Thesis Submission Deadline for September Graduates (until 16:00)
	16日	9月修了者・修士学位論文口述試験	July 16	Master's Thesis Oral Defense for September Graduates
	17日	春学期金曜開講授業の授業日	July 17	Class day for Fridays Classes of Spring Semester
	22日	春学期授業予備日	July 22	Make-up Class Day for Spring Semester
	30日	春学期授業終了	July 30	Spring Semester Classes End
8月	8日	夏季休業（～9月30日）	August 8	Summer Holidays (until September 30)
	上旬	集中講義（～9月）	Early August	Intensive lectures (until September)
9月	15日	在学生履修登録入力期間（～21日17：00）	September 15	Class Registration Period for Current Students (until 17:00 on September 21)
	27日	9月修了者・修了式	September 27	Graduation Ceremony for September Graduates
	29日	10月入学者・新入生ガイダンス	September 29	GSID Orientation for New Students enrolled in October
	29日	履修登録確認1回目（新入生除く）	September 29	Class Registration Confirmation (First time) except for new students
10月	1日	秋季入学式	October 1	Fall Entrance Ceremony
	4日	秋学期授業開始	October 4	Fall Semester Classes Start
	4日	新入生履修登録（～11日13：00まで）	October 4	Class Registration Period for New Students (until 13:00 on October 11)
	4日	在学生履修登録修正期間（～11日13：00まで）	October 4	Class Registration Correction Period for Current Students (until 13:00 on October 11)
	上旬	他研究科履修願（秋学期科目）締切	Early October	Fall Class Registration Deadline of Other Graduate Schools
	25日	履修登録確認2回目（新入生含む）	October 25	Class Registration Confirmation (Second time) including new students
	下旬	秋学期分授業料納入期限	Late October	Fall Semester Tuition Fees Payment Deadline
11月	20日	秋学期授業予備日	November 20	Make-up Class Day for Fall Semester
	29日	秋学期水曜開講授業の授業日	November 29	Class Day for Wednesdays Classes of Fall Semester
12月	10日	3月修了者・博士学位論文提出期限(16時)	December 10	PhD Dissertation Submission Deadline for March Graduates (until 16:00)
	25日	年末授業最終日、秋学期金曜開講授業の授業日	December 25	Last Class day of 2021, Class Day for Fridays Classes of Fall Semester
	28日	冬季休業（～1月7日）	December 28	Winter holidays (until January 7)
2022年	7日	3月修了者・修士学位論文提出期限(16時)	January 7	Master's Thesis Submission Deadline for March Graduates (until 16:00)
1月	11日	年始授業開始日	January 11	Classes Start
	22日	秋学期授業予備日	January 22	Make-up Class Day for Fall Semester
	25日	秋学期授業終了	January 25	Fall Semester Classes Ends
	31日	3月修了者・修士学位論文口述試験	January 31	Master's Thesis Oral Defense for March Graduates
3月	中旬	授業料免除申請締切(2022年度分)	Mid March	Tuition Fee Exemption Application Deadline (for AY2022)
	25日	修了式・学位授与式	March 25	Graduation Ceremony for March Graduates

※2019年度入学以前の在学生については、履修登録の手続日程が上記とは異なります。詳細については別途通知します。

For students enrolled before the 2019 academic year, the class registration dates are different from the above. Details will be announced separately.

11-02ME Requirements to Complete the Master's Program (Normal Program)

This part explains the outline of course taking for a master's degree student based on the "Rules on Professional Education Program, Course and Program Requirements, and Approval of Credits in the Master's Program)" (11ME) and "Rules on 'Global Leader Career Course' in Professional Education Program, Course and Program Requirements, and Approval of Credits in the Master's Program (Normal Program)" (12ME).

Please refer to the Rules attached in this handbook or consult your academic advisor for details.

Professional Education Program System

The Department of International Development and Cooperation, GSID offers professional education programs (hereinafter, programs), and student can obtain a certification of the major field program by completing study requirement. Student can obtain minor field program certifications in addition to the major field program certification. This part explains requirement for a major program certification and a minor program certification.

(1) General rule of credit is:

- a. to earn 30 credits and submit master's thesis;
- b. At least 16 credits of the 30 credits above must be of the GSID lecture subject (except "Preparatory Seminar for GSID Overseas Fieldwork" and "Preparatory Seminar for GSID Overseas Fieldwork");
- c. 4 credits of the 30 credits above must be seminar subjects (1 credit for 1 semester);
- d. Up to 10 credits of other graduate schools can be recognized as those of the 30 credits above.

(2) Lecture subjects are categorized as:

Common Subjects (研究科共通科目) :

Common Subjects A (基礎科目 A 群)

Common Subjects B (基礎科目 B 群)

Common Subjects C (基礎科目 C 群)

Program Subjects (専門科目) :

Program Basic Subjects (プログラム基礎科目)

Program Advanced Core Subjects (プログラム応用コア科目)

Program Advanced Subjects (プログラム応用科目)

Program Seminars (プログラム演習)

Student has to take subjects from these categories in accordance with requirement of each program.

(3) For department students, credit requirements of each program are shown at "Rules on the Professional Education Program, Course and Program Requirements, and Approval of Credits in the Master's Program" (11ME).

(4) A student must fulfill the requirement of one of 5 programs in order to have a major program certification.

Obtaining Minor Program Certification

If a student fulfills requirements of each program in addition to a major program requirement, she/he can have the certifications of minor field program. She/he has to refer to articles 5 (2), 6 (2), 7 (2), 8 (3), 9 (2), and 10 of the "Rules on Professional Education Program, Course and Program Requirements, and Approval of Credits in the Master's Program (Normal Program)" (11ME)

Shorter Period Completion

In the exceptional case that a student demonstrates extraordinary academic accomplishment, in accordance with Article 31 of "Nagoya University General Regulations" on the Graduate School, a student can complete the Master's Program in less than 2 years. A student who intends to apply for shorter period completion has to satisfy all the following conditions, and consult his/her academic advisor and the GSID office 10 months before the desired completion date.

1. The student is a holder of a master's degree at another graduate school,
2. The student has already published at least one sole authored article in a peer-reviewed journal on the same research topic the student pursues while at GSID during the period of the Master's Program, and
3. The student is planning to go on to a doctoral program.

11-01ME Course Requirements for the Master's Degree (Normal Program)

1. Students must take Seminars Ia, Ib, IIa, and IIb and those seminars must be the same title and instructor. However, if a seminar of the same name by the same instructor is not held due to particular reasons (e.g. a long-term research trip or long-term sick leave), the student concerned can take other Seminars Ia, Ib, IIa or IIb of the department irrespective of seminar name.
2. Article 3 section 7 of "Rules on Professional Education Program, Course and Program Requirements, and Approval of Credits in the Master's Program" provides "the credits of the courses with the name of Lecture A, B and Special Lecture A, B are countable as a requirement for completion of the program in case the instructors are different".
3. Even though Article 3 section 8 of "Rules on Professional Education Program, Course and Program Requirements, and Approval of Credits in the Master's Program" provides "Credits acquired from other graduate schools of Nagoya University, or from other graduate schools of other universities which have a credit-exchange agreement, and from the Nagoya University Graduate School Common Courses under the old rules (Common Foreign Language Rules) are countable up to 10 credits as requirement for completion of the program", of these 10 credits, the GSID recognizes up to 4 credits of relevant graduate schools. These 4 credits are included in the 10 credits mentioned in Article 8 of "Rules on Professional Education Program, Course and Program Requirements, and Approval of Credits in the Master's Program".
4. Please refer to the academic calendar for information on course schedules. Information regarding intensive courses, and cancellations of lectures and seminars is announced through email. Please check it on a regular basis.
5. Students are required to obtain a permission from their academic advisor before submitting documents for class registration.
6. Students must thoroughly read the GSID rules and lecture and seminar outlines. Please ask your academic advisor or staff in the GSID Office for further information and clarification.
7. Information regarding class registration is announced through email in April and October. Please check it.
8. The GSID has an agreement for the mutual recognition of credits with the Graduate School of International Cooperation Studies at Kobe University. Students wishing to take credits from the graduate school must submit a letter of permission.
9. Unless otherwise announced by the instructor, the following table indicates how a number grade is converted to a letter grade.

Letter Grades	Number Grade (0-100)
A+	95 or higher
A	80-94 (80 or higher & lower than 95)
B	70-79 (70 or higher & lower than 80)
C	65-69 (65 or higher & lower than 70)
C-	60-64 (60 or higher & lower than 64)
F	lower than 60

11ME Rules on Professional Education Program, Course and Program Requirements, and Approval of Credits in the Master's Program (Normal Program)

Article 1. Purpose

The course and program requirements and the approval of credits in the Master's program of the Graduate School of International Development, Nagoya University (hereinafter referred to as "GSID") is subject to provisions of the Rules along with the provisions of the General Rules of the Graduate School of International Development, Nagoya University (hereinafter "General Rules of GSID").

Article 2. The Structure of Professional Education Programs in the Curriculum of the Master's Degree

Professional education programs consist of "Program in Economic Development Policy and Management", "Program in Education and Human Resource Development", "Program in Inclusive Society and State", "Program in Peace and Governance", and "Program in Poverty and Social Policy".

Article 3. Requirements for the Completion of the Master's Program

1. As stipulated in Table 2 of the General Rules of GSID, in order to complete the Master's program, each student must acquire a minimum of 30 credits, including 4 credits of compulsory Seminar subject and pass the examination of the Master's thesis.
2. Out of 30 credits above mentioned, a student must acquire a minimum of 16 credits of lecture subjects in the GSID, excluding the Preparatory Seminar for GSID Overseas Fieldwork and the Preparatory Seminar for GSID Domestic Fieldwork.
3. Students must take the Preparatory Seminar for GSID Overseas Fieldwork to take part in the GSID Overseas Fieldwork. Students must take Preparatory Seminar for GSID Domestic Fieldwork to take part in the GSID Domestic Fieldwork.
4. Students of the Department of International Development and Cooperation must fulfill the requirements for the completion of a major field of specialization corresponding to one of the five professional education programs offered by the department. However, if the director of the program in the major field of specialization approves, the student may use the credits of other lectures and seminars to fulfill the requirements for the completion of the major field of specialization.
5. Each student may take any subject regardless of the academic year. However, in principle, students shall take Seminar Ia, Ib, IIa, and IIb of their academic advisor. A student must take Seminar Ia and Ib in the first year and IIa and IIb in the second year. A student may also take Seminar Ia and Ib in the second year. In this case, a student may take only one seminar subject of his or her academic advisor in one semester.
6. Seminars are defined as the subject's name including the name of the instructor of the seminar. Seminars in the same program but managed by different instructors are regarded as different subjects, and a student may take more than one seminar for credits. However, only 4 credits of seminars are allowed to be taken in a year (8 credits in two years).
Students of Program in Economic Development Policy and Management and Program in Education and Human Resource Development shall take seminars offered in their program.
Students of Program in Inclusive Society and State, Program in Peace and Governance, and Program in Poverty and Social Policy may take seminars on International Development and Cooperation irrespective of their program.
7. Credits are countable only once even if students take a subject of the same name more than once. However, the credits of the courses with the name of Lecture A, B and Special Lecture A, B are countable as a requirement for completion of the program in case the instructors are different.
8. Credits acquired from other graduate schools of Nagoya University, or from other graduate schools of other universities which

have a credit-exchange agreement, and from the Nagoya University Graduate School Common Courses (only provided subjects in the appendix) are countable up to 10 credits as requirements for completion of the program. Based on Article 9, General Rules of GSID, the credits of subjects completed in graduate schools of other universities might be recognized as credits valid for GSID with the approval of transfer. However, the procedures of transfer and the requirements of accreditation are stipulated in other rules. In addition, subjects offered by GSID cooperating faculty must be taken under the GSID subject names.

Article 4. Major Field and Minor Field in Professional Education Programs

Each student is allowed to acquire the accreditation of the completion of only one major field of specialization when the student fulfills the requirements for major field completion laid out in one professional education program. In addition, each student is allowed to acquire the accreditation for the completion of a minor field of specialization when the student fulfills the requirements for minor field completion laid out in professional education programs. The requirements of accreditation are stipulated in Article 5 to Article 9.

Article 5. Requirements for the Completion of Program in “Economic Development Policy and Management”

1. Each student must meet the following requirements to complete this major field of specialization.

- (1) Each student must take at least a total of 22 credits, including 8 credits of program basic subjects (required subjects) in this program, 4 credits of program advanced core subjects (required elective subjects) in this program, 6 credits of the other program advanced core subjects (required elective subjects) or program advanced subjects (elective subjects) and 4 credits of seminars in this program. However, students who complete the Master’s program within the enrollment period prescribed in the proviso to Article 31 of the Nagoya University Graduate School General Rules are not required credits from “Seminar on Economics Development Policy and Management IIa” and “Seminar on Economic Development Policy and Management IIb” in case the students complete in 1 year, or “Seminar on Economic Development Policy and Management IIB” in case the students complete in 1.5 years.
- (2) Each student must take at least a total of 30 credits to complete this major field of specialization. Of these 30 or more credits that are required for completion, in addition to at least a total of 22 credits prescribed in the preceding (1), a student must take a minimum of 8 credits, including 4 credits from common subjects A, 2 credits from common subjects B, and 2 credits from common subjects C, in GSID Common Subjects designated by this program.
- (3) Out of program advanced subjects offered by instructors of Graduate School of Economics, lecture subjects may be counted as credits for the completion of this program, but seminar subjects are not counted as credits for the completion of this program.
- (4) Each student must obtain approval from the academic advisor and the program director if he/she takes credits from subjects of other programs of GSID, other graduate schools of Nagoya University, and graduate schools of other universities which are parties to student exchange agreement concluded with GSID or Nagoya University as program advanced subjects.

2. Each student who has acquired 4 credits of “Development Economics” and “Development Micro Economics” or “Development Macro Economics” from program basic subjects (required subjects) in this program and at least 4 credits of program basic subjects (required subjects) and program advanced core subjects (required elective subjects) in this program is entitled to complete this program as a minor field when the Master’s degree is awarded. It is required to follow the application procedure stipulated in Article 10. However, this does not apply to students who take this program as a major field.

3. GSID Common Subjects, Seminars, Program Basic Subjects, Program Advanced Core Subjects, and Program Advanced Subjects designated by this program are as follows:

(GSID Common Subjects designated by this program)

Common Subjects A

Introduction to International Development, Japan's Development Experience

Common Subjects B

Introduction to Questionnaire Survey and Interview, Information Processing, Basic Statistics,

Academic Writing Skills a, Academic Writing Skills b

Common Subjects C

Preparatory Seminar for GSID Overseas Fieldwork, GSID Overseas Fieldwork, Preparatory Seminar for GSID Domestic Fieldwork, GSID Domestic Fieldwork, Development Cooperation, Development Assistance, Theory on Non-Governmental Organizations, Organization for International Cooperation, Public Policy of Developing Countries, Lecture on International Development A, Lecture on International Development B, Special Lecture on International Development A, Special Lecture on International Development B, Independent Overseas Fieldwork A, Independent Overseas Fieldwork B, Independent Domestic Fieldwork A, Independent Domestic Fieldwork B,

(Seminars)

Seminar on Economic Development Policy and Management Ia, Seminar on Economic Development Policy and Management Ib, Seminar on Economic Development Policy and Management IIa, Seminar on Economic Development Policy and Management IIb.

(Program Basic Subjects)

Development Economics, Development Microeconomics, Development Macroeconomics, Quantitative Economic Analysis

(Program Advanced Core Subjects)

International Development Economics (Globalization and Development), Rural Economics, Public Financial Management, Development Finance, Tourism Economics, Industrial Development

(Program Advanced Subjects)

Resource Economics, Economics and Management of Farm Household, Sustainable Tourism and Development, Project Cycle Management for Economic and Social Development, Project Evaluation, Global Governance, International Economic Law, Multinational Corporations and International Law, International Labor Migration, Development and Business, Industrial Human Resource Development, International Development and Poverty, Lecture on Economic Development Policy and Management A, Lecture on Economic Development Policy and Management B, Special Lecture on Economic Development Policy and Management A, Special Lecture on Economic Development Policy and Management B, Subjects offered by Cooperating Faculty Members at the Graduate School of Economics*

*: Subjects offered by Cooperating Faculty Members at the Graduate School of Economics means Lecture on Development Policy A, Lecture on Development Policy B, Special Lecture on Development Policy A, Special Lecture on Development Policy B, Lecture on Managerial Development A, Lecture on Managerial Development B, Special Lecture on Managerial Development A, Special Lecture on Managerial Development B.

Article 6. Requirements for the Completion of Program in “Education and Human Resource Development”

1. Each student must meet the following requirements to complete this major field of specialization.
 - (1) Each student must take at least a total of 22 credits, including 6 credits of program basic subjects in this program, 6 credits of program advanced core subjects in this program, 4 credits of Seminar in this program, and 6 credits of program advanced subjects in this program. However, students who complete the Master’s program within the enrollment period prescribed in the proviso to Article 31 of the Nagoya University Graduate School General Rules are not required credits from “Seminar on Education and Human Resource Development Ila” and “Seminar on Education and Human Resource Development I Ib” in case the students complete in 1 year, or “Seminar on Education and Human Resource Development I Ib” in case the students complete in 1.5 year.
 - (2) Each student must take a minimum of 8 credits, including 4 credits from common subjects A, 2 credits from common subjects B, and 2 credits from common subjects C, in GSID Common Subjects designated by this program.
 - (3) Each student may count up to 6 credits of the subjects designated by Article 3, paragraph 8, as a part of the required credits for the completion of this program.
2. Each student who has acquired 4 credits of program basic subjects in this program and 4 credits of program advanced core subjects in this program is entitled to complete this program as a minor field, when the Master’s degree is awarded. It is required to follow the application procedure stipulated in Article 10. However, this does not apply to the students who take this program as a major field.
3. GSID Common Subjects, Seminars, Program Basic Subjects, Program Advanced Core Subjects, and Program Advanced Subjects designated by this program are as follows:

(GSID Common Subjects designated by this program)

Common Subjects A
Introduction to International Development, Japan's Development Experience

Common Subjects B
Introduction to Questionnaire Survey and Interview, Information Processing, Basic Statistics,
Academic Writing Skills a, Academic Writing Skills b

Common Subjects C
Preparatory Seminar for GSID Overseas Fieldwork, GSID Overseas Fieldwork, Preparatory Seminar for GSID Domestic Fieldwork, GSID Domestic Fieldwork, Development Cooperation, Development Assistance, Theory on Non-Governmental Organizations, Organization for International Cooperation, Public Policy of Developing Countries, Lecture on International Development A, Lecture on International Development B, Special Lecture on International Development A, Special Lecture on International Development B, Independent Overseas Fieldwork A, Independent Overseas Fieldwork B, Independent Domestic Fieldwork A, Independent Domestic Fieldwork B,

(Seminars)
Seminar on Education and Human Resource Development Ia, Seminar on Education and Human Resource Development Ib, Seminar on Education and Human Resource Development Ila, Seminar on Education and Human Resource Development I Ib.

(Program Basic Subjects)
Comparative and International Education, Educational Development Planning and Evaluation,
Industrial Human Resource Development

(Program Advanced Core Subjects)
Educational Development Policies, African Development Studies, Gender, Education and Development,
Educational Development Cooperation and Partnership, Education and Wellbeing,
Lecture on Education and Human Resource Development A, Lecture on Education and Human Resource Development B,
Special Lecture on Education and Human Resource Development A, Special Lecture on Education and Human Resource Development B.

(Program Advanced Subjects)
Development Economics, Peacebuilding, Global Governance, Public Financial Management,
Poverty and Social Policy, International Labor Migration, Development and Business, Project Evaluation,
Development and Socio-Cultural Change, Program Subjects of this program and the other programs of GSID, and Subjects designated by Article 3, paragraph 8.

Article 7. Requirements for the Completion of Program in “Inclusive Society and State”

1. Each student must meet the following requirements to complete this major field of specialization.
 - (1) Each student must take at least a total of 22 credits, including 4 credits of program basic subjects in this program, 4 credits of Seminars on International Development and Cooperation, 6 credits of program advanced core subjects in this program, and 8 credits of program advanced subjects in this program. However, students who complete the Master’s program within the enrollment period prescribed in the proviso to Article 31 of the Nagoya University Graduate School General Rules are not required credits from “Seminar on International Development and Cooperation Ila” and “Seminar on International Development and Cooperation I Ib” in case the students complete in 1 year, or “Seminar on International Development and Cooperation I Ib” in case the students complete in 1.5 year.
 - (2) Each student must take a minimum of 8 credits, including 4 credits from common subjects A, 2 credits from common subjects B, and 2 credits from common subjects C in GSID Common Subjects designated by this program.
 - (3) Each student may take the subjects designated by Article 3, paragraph 8, as program advanced subjects with the permission from the academic advisor.

2. Each student who has acquired 4 credits of program basic subjects in this program and 4 credits of program advanced core subjects in this program is entitled to complete this program as a minor field, when the Master’s degree is awarded. It is required to follow the application procedure stipulated in Article 10. However, this does not apply to the students who take this program as a major field.

3. GSID Common Subjects, Seminars, Program Basic Subjects, Program Advanced Core Subjects, and Program Advanced Subjects designated by this program are as follows:

(GSID Common Subjects designated by this program)

 - Common Subjects A
Introduction to International Development, Japan’s Development Experience
 - Common Subjects B
Introduction to Questionnaire Survey and Interview, Information Processing, Basic Statistics, Academic Writing Skills a, Academic Writing Skills b
 - Common Subjects C
Preparatory Seminar for GSID Overseas Fieldwork, GSID Overseas Fieldwork, Preparatory Seminar for GSID Domestic Fieldwork, GSID Domestic Fieldwork, Development Cooperation, Development Assistance, Theory on Non-Governmental Organizations, Organization for International Cooperation, Public Policy of Developing Countries, Lecture on International Development A, Lecture on International Development B, Special Lecture on International Development A, Special Lecture on International Development B, Independent Overseas Fieldwork A, Independent Overseas Fieldwork B, Independent Domestic Fieldwork A, Independent Domestic Fieldwork B

(Seminars)

 - Seminar on International Development and Cooperation Ia, Seminar on International Development and Cooperation Ib, Seminar on International Development and Cooperation Ila, Seminar on International Development and Cooperation I Ib

(Program Basic Subjects)

 - Comparative Methods, Development and Justice, Law and Development, Development and Socio-Cultural Change, Multi-Ethnic Society

(Program Advanced Core Subjects)

 - Political Institution Theory, Latin American Development Experience, Politics in Developing Countries, Law and Society in Asia, Changing Society and Women, International Labor Migration, Lecture on Inclusive Society and State A, Lecture on Inclusive Society and State B, Special Lecture on Inclusive Society and State A, Special Lecture on Inclusive Society and State B.

(Program Advanced Subjects)

 - Program Basic Subjects and Program Advanced Core Subjects in this program, Program Subjects in the other programs of GSID, Immigration and Refugee Law, International Migration, Subjects designated by Article 3, paragraph 8

Article 8. Requirements for the Completion of Program in “Peace and Governance”

Each student must meet the following requirements to complete Program in Peace and Governance as a major field of specialization.

1. Each student must take credits of GSID Common Subjects designated by this program as follows:
 - (1) 4 credits of “Introduction to International Development” and “Japan’s Development Experience” as common subjects A
 - (2) at least 2 credits of common subjects B
 - (3) at least 2 credits of common subjects C

2. Each student must take credits of program subjects designated by this program as follows:
 - (1) at least, a total of 4 credits of Seminar on International Development and Cooperation Ia, Seminar on International Development and Cooperation Ib, Seminar on International Development and Cooperation IIa, and Seminar on International Development and Cooperation IIb, respectively. A student shall register seminars in accordance with related rules. However, students who complete the Master’s program within the enrollment period prescribed in the proviso to Article 31 of the Nagoya University Graduate School General Rules are not required credits from “Seminar on International Development and Cooperation IIa” and “Seminar on International Development and Cooperation IIb” in case the students complete in 1 year, or “Seminar on International Development and Cooperation IIb” in case the students complete in 1.5 year in accordance with appended Table 2 (related to Article 6) of the General Rules of GSID.
 - (2) at least 4 credits of program basic subjects in this program below. However, at least 2 credits from “Peace Building” and “International Politics” and at least 2 credits from “International Cooperation Law” and “International Economic Law”.
 - (3) at least 6 credits of program advanced core subjects in this program below. However, at least 2 credits from “Security Studies”, “Global Governance”, and “Political Institution Theory” and at least 2 credits from “The Law of the United Nations”, “Multinational Corporations and International Law”, and “International Environmental Law”
 - (4) at least 8 credits of program advanced subjects in this program. Those program advanced subjects include (a) program basic subjects and program advanced core subjects in this program, (b) program basic subjects, program advanced core subjects, and programs advanced subjects in the other programs of GSID, (c) other program subjects of GSID, and (d) subjects designated by Article 3, paragraph 8. A student must obtain approval from the academic advisor if he/she takes credits of subjects designated by Article 3, paragraph 8 as program advanced subjects.

3. Each student who has acquired at least a total 8 credits, including 4 credits of program basic subjects in this program and 4 credits of program advanced core subjects in this program is entitled to complete this program as a minor field, when the Master’s degree is awarded. It is required to follow the application procedure stipulated in Article 10. However, this does not apply to the students who take this program as a major field.

4. GSID Common Subjects, Program Basic Subjects, Program Advanced Core Subjects, and Program Advanced Subjects designated by this program are as follows:

(GSID Common Subjects designated by this program)

Common Subjects A
Introduction to International Development, Japan's Development Experience

Common Subjects B
Introduction to Questionnaire Survey and Interview, Information Processing, Basic Statistics,
Academic Writing Skills a, Academic Writing Skills b

Common Subjects C
Preparatory Seminar for GSID Overseas Fieldwork, GSID Overseas Fieldwork, Preparatory Seminar for GSID Domestic Fieldwork, GSID Domestic Fieldwork, Development Cooperation, Development Assistance, Theory on Non-Governmental Organizations, Organization for International Cooperation, Public Policy of Developing Countries, Lecture on International Development A, Lecture on International Development B, Special Lecture on International Development A, Special Lecture on International Development B, Independent Overseas Fieldwork A, Independent Overseas Fieldwork B, Independent Domestic Fieldwork A, Independent Domestic Fieldwork B

(Program Basic Subjects)

Peacebuilding, International Politics, International Cooperation Law, International Economic Law

(Program Advanced Core Subjects)

Security Studies, Global Governance, Political Institution Theory, The Law of the United Nations, Multinational Corporations and International Law, International Environmental Law, Lecture on Peace and Governance A, Lecture on Peace and Governance B, Special Lecture on Peace and Governance A, Special Lecture on Peace and Governance B

(Program Advance Subjects)

program basic subjects and program advanced core subjects in this program; program basic subjects, program advanced core subjects, and programs advanced subjects in the other programs of GSID; other program subjects of GSID; and subjects designated by Article 3, paragraph 8.

Article 9. Requirements for the Completion of Program in “Program in Poverty and Social Policy”

1. Each student must meet the following requirements to complete this major field of specialization.

- (1) Each student must take at least a total of 22 credits, including 4 credits of program basic subjects in this program, 6 credits (including “Poverty and Social Policy” and “New Horizon of Development Theory and Practice”) of program advanced core subjects in this program, 4 credits of Seminars on International Development and Cooperation, and 8 credits of program advanced subjects in this program. However, students who complete the Master’s program within the enrollment period prescribed in the proviso to Article 31 of the Nagoya University Graduate School General Rules are not required credits from “Seminar on International Development and Cooperation Iia” and “Seminar on International Development and Cooperation Iib” in case the students complete in 1 year, or “Seminar on International Development and Cooperation Iib” in case the students complete in 1.5 year.
- (2) Each student must take a minimum of 8 credits, including 4 credits from common subjects A, 2 credits from common subjects B, and 2 credits from common subjects C in GSID Common Subjects designated by this program.
- (3) Each student may take the subjects designated by Article 3, paragraph 8, as program advanced subjects with the permission from the academic advisor.

2. Each student who has acquired 4 credits of program basic subjects in this program and 4 credits of “Poverty and Social Policy” and “New Horizon of Development Theory and Practice” from program advanced core subjects in this program is entitled to complete this program as a minor field, when the Master’s degree is awarded. It is required to follow application procedure stipulated in Article 10. However, this does not apply to the students who take this program as a major field.

3. GSID Common Subjects, Seminars, Program Basic Subjects, Program Advanced Core Subjects, and Program Advanced Subjects designated by this program are as follows:

(GSID Common Subjects designated by this program)

Common Subjects A

Introduction to International Development, Japan's Development Experience

Common Subjects B

Introduction to Questionnaire Survey and Interview, Information Processing, Basic Statistics,

Academic Writing Skills a, Academic Writing Skills b

Common Subjects C

Preparatory Seminar for GSID Overseas Fieldwork, GSID Overseas Fieldwork, Preparatory Seminar for GSID Domestic Fieldwork, GSID Domestic Fieldwork, Development Cooperation, Development Assistance, Theory on Non-Governmental Organizations, Organization for International Cooperation, Public Policy of Developing Countries, Lecture on International Development A, Lecture on International Development B, Special Lecture on International Development A, Special Lecture on International Development B, Independent Overseas Fieldwork A, Independent Overseas Fieldwork B, Independent Domestic Fieldwork A, Independent Domestic Fieldwork B,

(Seminars)

Seminar on International Development and Cooperation Ia, Seminar on International Development and Cooperation Ib, Seminar on International Development and Cooperation Iia, Seminar on International Development and Cooperation Iib.

(Program Basic Subjects)

International Development and Poverty, Indigenous Development

(Program Advanced Core Subjects)

Poverty and Social Policy, New Horizon of Development Theory and Practice, Development Economics, Rural Economics,

(Program Advanced Subjects)

Gender, Education and Development, Latin American Development Experience, African Development Studies, Educational Development Policies, Development and Justice, Political Institution Theory, Public Policy of Developing Countries, Lecture on Poverty and Social Policy A, Lecture on Poverty and Social Policy B, Special Lecture on Poverty and Social Policy A, Special Lecture on Poverty and Social Policy B, Program Subjects of this program and the other programs of GSID, and the subjects designated by Article 3, paragraph 8.

Article 10. About application for the certification of minor field of specialization

To apply for the certification of minor field of specialization provided in Article 5 paragraph 2, Article 6 paragraph 2, Article 7 paragraph 2, Article 8 paragraph 3, and Article 9 paragraph 2, each student shall follow provisions below:

1. Students can apply only one subject that is necessary to fulfill major field program requirement for fulfilling a minor field program requirement.
2. Students who intend to take two or more minor field programs may apply only one subject for fulfilling only one of minor field program requirements.

Appended Table (related to Article3 paragraph 8)

Course Title	Credits	Notes
Research Skills A-1	2	
Research Skills A-2	2	
Research Skills B-1	2	
Research Skills B-2	2	
Research Skills B-3	2	
Research Skills B-4	2	
Research Skills C-1	2	
Research Skills C-2	2	
Research Skills C-3	2	
Research Skills C-4	2	
Research Skills C-5	2	
Research Skills C-6	2	
Research Skills D-1	2	
Research Skills E-1	2	
Research Skills E-2	2	
Research Skills E-3	2	
Research Skills E-4	2	
Research Skills E-5	2	
Research Skills E-6	2	

These rules come into effect from February 7th, 2020; provided that the provisions then in force can be applicable to students who were admitted in 2018 or 2019 academic year.

12ME Rules on “Global Leader Career Course” in Professional Education Program, Course and Program Requirements, and Approval of Credits in the Master’s Program (Normal Program)

Article 1. Purpose

The course and program requirements, and the approval of credits in the Global Leader Career Course of the Graduate School of International Development, Nagoya University (hereinafter referred to as “GSID”) is subject to provisions of these Rules along with the provisions of the General Rules of the Graduate School of International Development, Nagoya University (hereinafter “General Rules of GSID”).

Article 2. Qualifications for the Global Leader Career Course

A student of the Global Leader Career Course must be among the first year Master’s students of one of the five Professional Education Programs offered by GSID who fulfills the following requirements.

- 1) To hold work experiences a minimum of two years
- 2) To hold TOEFL iBT score a minimum of 85.

Article 3. Requirements for the Completion of Global Leader Career Course

Each student must meet the following requirement to complete the Global Leader Career Course.

Along with fulfilling the requirements for the completion of the major field of specialization stipulated in Article 5 to Article 10 of the Rules on Professional Education Program, Course and Program Requirement and Approval of Credits in the Master’s Program (Normal Program), each student must take at least a total of 10 credits of Global Leader Career Course subjects fulfilling the requirement laid out as follows:

1. Each student must take 6 credits of Course basic core subjects (required subjects)
2. Each student must take 2 credits of Course basic core subjects (required elective subjects)
3. Each student must take a minimum of 2 credits of Course advanced core subjects (required elective subjects)

Article 4. Global Leader Career Course subjects

1. Course basic core subjects (required subjects): 6 credits
Special Lecture on International Development B (Global Career Development) (2 credits), Lecture on International Development B (SDGs and International Agencies) (2 credits), Special Lecture on International Development A (Global Leader 1) (1 credit), Special Lecture on International Development A (Global leader 3) (1 credit)
2. Course basic core subjects (required elective subjects): 2 credits
One of the following two subjects; Academic Writing Skills a (2 credits), Academic Writing Skills b (2 credits)
3. Course advanced core subjects (required elective subjects): 2 credits
One of the following two subjects; GSID Overseas Fieldwork (2 credits), Independent Overseas Fieldwork B (2 credits)

13-01ME Requirements to Complete the Master's Program (Special Program for Global Business Professionals)

This part explains the outline of course taking for a master's degree student of Special Program "Global Business Professionals" base on the "Rules on Course and Program Requirements, and Approval of Credits in the Master's Program (Special Program for Global Business Professionals) (13ME).

." Please refer to the Rules attached in this handbook or consult your academic advisor for details.

Requirements for the Completion of Special Program are as follows:

(1) General rule of credit is:

- a. to earn 30 credits and submit master's thesis;
- b. At least 20 credits of the 30 credits above must be of the GSID lecture subject (except "Preparatory Seminar for GSID Overseas Fieldwork" and "Preparatory Seminar for GSID Overseas Fieldwork");
- c. 2 credits of the 30 credits above must be seminar subjects (1 credit for 1 semester);
- d. Up to 10 credits of other graduate schools can be recognized as those of the 30 credits above.

(2) Lecture subjects are categorized as:

Common Subjects (研究科共通科目) :

Common Subjects A (基礎科目 A 群)

Common Subjects B (基礎科目 B 群)

Common Subjects C (基礎科目 C 群)

Program Subjects (専門科目) :

Program Basic Subjects (プログラム基礎科目)

Program Advanced Core Subjects (プログラム応用コア科目)

Program Advanced Subjects (プログラム応用科目)

Program Seminars (プログラム演習)

Each student must take subjects from these categories in accordance with Rules on Course and Program Requirements, and Approval of Credits in the Master's Program (Special Program for Global Business Professionals).

13ME Rules on Course and Program Requirements, and Approval of Credits in the Master's Program (Special Program for Global Business Professionals)

Article 1. Purpose

The course and program requirements and the approval of credits etc. in the Master's program (Special Program for Global Business Professionals) of the Graduate School of International Development, Nagoya University (hereinafter referred to as "GSID") is subject to provisions of the Rules along with the provisions of the General Rules of the Graduate School of International Development, Nagoya University (hereafter "General Rules of GSID").

Article 2. Standard Minimum Duration of Studies for Master's Program (Special Program for Global Business Professionals)

The special program is for those who have work experience in the society. The standard minimum duration of study shall be one year.

Article 3. Requirements for the Completion of the Special Program for Global Business Professionals

1. In order to complete the Special Program, each student must acquire a minimum of 30 credits including 2 credits of compulsory Seminar subject and pass the examination of the Master's thesis.

2. Out of the 30 credits above, a student must acquire a minimum of 20 credits of lecture subjects in the GSID, excluding the Preparatory Seminar for GSID Overseas Fieldwork and the Preparatory Seminar for GSID Domestic Fieldwork. In addition, among the 30 credits above, a student has to acquire at least 8 credits from the GSID common subjects including "Introduction to International Development" and "Japan's Development Experience".

3. A student must take the Preparatory Seminar for GSID Overseas Fieldwork to take part in the GSID Overseas Fieldwork. A student must take Preparatory Seminar for GSID Domestic Fieldwork to take part in the GSID Domestic Fieldwork.

4. For taking course, a student can take subjects offered by 5 professional education programs of the GSID, regardless of these programs. However, in principle, a student shall take Seminars Ia and Ib of his/her academic advisor.

5. Credits are countable only once even if students take a subject of the same name more than once. However, the credits of the courses with the name of Lecture A, B and Special Lecture A, B are countable as a requirement for completion of the program in case the instructors are different.

6. Regardless of the paragraph 2 above, credits acquired from other graduate schools of Nagoya University, or from other graduate schools of other universities which have a credit-exchange agreement, and from the Nagoya University Graduate School Common Courses (only provided subjects in the appendix) are countable up to 10 credits as requirements for completion of the program.

- An example of taking subjects (economics type)

Spring semester

GSID common subjects: Introduction to International Development (required, 2 credits), Japan's Development Experience (required, 2 credits), Academic Writing Skills a (required, 2 credits) (a total of 6 credits)

Program subjects: Development Economics (2 credits), Development Micro economics (2 credits), Development Macro Economics (2 credits), Development and Business (2 credits), International economic Law (2 credits): (a total of 10 credits) *

Summer period

Intensive courses: Development Cooperation (2 credits), Development Assistance (2 credits), Public Policy in Developing Countries (2 credits) (a total of 6 credits) *

2 Lectures on International Development A (adjust depending on a request) (a total of 4 credits)

Internship (adjust depending on a request) 82 credits)

Fall semester

GSID common subjects: Academic Writing Skills b (2 credits)

In total: 30 credits

* Based on the Article 3, paragraph 8 of the General Rules of GSID, subjects offered by other graduate schools of Nagoya University (examples: International Economics, Public Economics, Advanced Management I, Advanced Accounting I, Management Strategy A etc. from Graduate School of Economics) are countable up to 10 credits as requirements for the completion of the program with the permission from the academic advisor.

11-04ME Rules on Recognition of Credits Obtained in Institutions Other Than GSID

Enacted on 14 February 2014

Revised on 7 March 2016

Revised on 18 October 2017

Last Revised on 29 January 2020

Article 1 Recognition of Credits

GSID may approve credits obtained in other graduate schools and faculties of Nagoya University, and graduate schools of another university which is a party to a student exchange agreement concluded with GSID or Nagoya University, as credits required for completion of the Master's Program and the professional education program under the conditions stipulated in the following provisions.

Article 2 Number of Credits to be Approved

1. The maximum number of credits which can be approved under Article 1 is ten (10) credits together with Nagoya University Graduate School Common Subjects.
2. The credits prescribed in paragraph 1 of this Article shall include those to be recognized as credits for subjects in GSID under Article 4, paragraph 3.

Article 3 Grades

1. Regarding credits obtained from other graduate schools and faculties of Nagoya University, the grades for the subjects shall be automatically recognized as valid for GSID.
2. Regarding credits obtained from graduate schools of other overseas universities, grades of the subjects awarded in conformity with UCTS, ECTS or ACTS shall be converted to grades for GSID on the basis of the conversion table appended to these Rules. When GSID students intend to get credits from overseas graduate schools which will not award grades in conformity with UCTS, ECTS or ACTS, the Committee for Education and Student Affairs shall add a conversion table before they register courses in the host institution.

Article 4 Approval of Credits

1. Only the credits obtained without official absence from GSID in other universities and institutions may be approved as credits valid for GSID, irrespective of whether a graduate school, faculty or others, and if they are a party to an agreement on transfer of credits or on student exchange with GSID or Nagoya University.
2. Only the credits of subjects compatible with those offered by the department and the professional education program to which students belong may be approved as credits valid for GSID. They shall not be practical training subjects in principle. The request of students shall be given due regard in approval and recognition of credits.
3. The GSID Meeting may recognize the subjects completed in graduate schools of other universities as the specified subjects which the students have not completed in GSID. After recognition, they are no longer required to get the credits for those subjects. The maximum number of credits is set out for the department as follows:

The Department of International Development and Cooperation

Seminar: not exceeding two (2) credits

Common Subjects: "Lecture on International Development A" and "Lecture on International Development B"
not exceeding four (4) credits

Program Basic Subjects or Program Advanced Core Subjects: not exceeding two (2) credits

Program Advanced Subjects: not exceeding two (2) credits

4. Students who want to get approval or recognition by GSID of credits obtained in graduate schools of other universities shall submit the following documents to the GSID Office within three (3) months of obtaining those credits.
 - a. Application Form for Approval of Credits.

- b. Written statement indicating the name of subjects, the name of the graduate school and the university in which the applicant is enrolled, the name of instructor(s), the time length of one class, the number of total classes or the number of classes a week and the number of weeks of a term, and documents such as the official curriculum and the timetable showing that the statement is correct. If necessary, translation into Japanese shall be supplied.
 - c. Syllabus or information about subjects in which the applicant is enrolled. If necessary, translation into Japanese shall be supplied.
 - d. A copy of the Official Transcript of Academic Record. If it is not available within the three (3) month limitation, it shall be submitted immediately after it is issued. If necessary, translation into Japanese shall be supplied.
5. Regarding approval of credits obtained and recognition of subjects completed in graduate schools of other universities, the Committee on Education and Student Affairs shall make a proposal to the GSID Meeting upon application by the student. The GSID Meeting shall make a final decision on the matter.
 6. The number of credits to be approved shall be counted on the basis of the time length of one class, the number of total classes, or the number of classes a week and the number of weeks of a term.

Article 5 Transfer of Credits to Seminar in GSID

1. The GSID Meeting may recognize credits of seminars obtained in graduate schools of other universities as credits of seminars in GSID.
2. When students are not able to or do not get credits for seminars in graduate schools of other universities in which they are enrolled, the GSID Meeting may recognize credits of lecture subjects or practical training courses obtained in the universities as credits for seminars in GSID, if they are similar to the seminars in GSID in content.

Appended Table: Conversion Standard of Grades in UCTS, ECTS and ACTS

Grades in UCTS, ECTS and ACTS			GSID
Grade	(%)	Definition	
A	10%	EXCELLENT: Outstanding with only minor errors	A+
B	25%	VERY GOOD: Above average standard but with some errors	A
C	30%	GOOD: Generally sound work with a number of notable errors	B
D	25%	SATISFACTORY: Fair but with significant shortcomings	C
E	10%	SUFFICIENT: Performance meets the minimum criteria	C-
FX	-	FAIL: Some more work required before the credit can be awarded	F
F	-	FAIL: Considerable further work is required	F

Supplementary Provision

These Rules will come into force on April 1, 2018.

Supplementary Provision

These rules will come into effect from April 1, 2020: provided that the provisions then in force will remain applicable to students who were admitted in the 2019 academic year or earlier.

11-05PE Plagiarism and Penalties

Obligation to attend a Plagiarism Prevention Orientation

All GSID students must attend a Plagiarism Prevention Orientation at least once during enrollment period.

Plagiarism: What is it, and how do I avoid it?

Plagiarism is using another person's words or ideas as if they were your own. Plagiarism can be intentional or unintentional, but is a problem either way. Intentional acts of plagiarism are subject to severe punishments (see Appendix: Disciplinary Action and educative measures for students), including expulsion and suspension from the university. Unintentional acts of plagiarism are usually not as severely punished, but can still cause damage to your reputation and career.

Definitions of plagiarism used at Nagoya University:

- Copying words and images from websites without permission and submitting them as your own work
- Copying word for word or misappropriating the studies or research results of other people (including reports and theses).
- Falsifying or substituting research results.

(Source: 2008 Study Tips for First-Year Students at Nagoya University, p 17)

Intentional acts of plagiarism are unethical acts deliberately committed and can range from directly stealing another author's words to recycling your own previous research and trying to pass it off as new. Unintentional acts of plagiarism are usually the result of carelessness in research and documentation, or a fundamental misunderstanding of acceptable ways to make use of others' research.

At the Graduate School of International Development, all students submitting theses, dissertations or journal articles in either English or Japanese must first check their work for plagiarism using the Turnitin online service. Please remember to consult with your academic advisor before submitting your paper to any academic journal. You should also avoid plagiarism in writing coursework reports.

1. Independent Overseas Fieldwork A, B

- (1) The fieldwork should be equivalent in quality and quantity to the Overseas Fieldwork (OFW) of GSID. In other words, fieldwork here refers to a project that is organized by an appropriate organization and includes both lectures/seminars and fieldwork (or on-the-job training) under the supervision of the organization.
- (2) Those who apply for the credits must obtain the prior consent of their academic advisor and file the application form and other necessary documents to the GSID office, in principle, within three months after the completion of the fieldwork. Students must submit the documents specified below.
- (3) The head of the Committee for Education and Student Affairs may approve and decide the grade, paying due respect to the evaluation by the Committee.

2. Independent Domestic Fieldwork A, B

- (1) The fieldwork should be equivalent in quality and quantity to the Domestic Fieldwork (DFW) of GSID. In other words, fieldwork here refers to a project that is organized by an appropriate organization and includes both lectures/seminars and fieldwork (or on-the-job training) under the supervision of the organization.
- (2) Those who apply for the credits must obtain the prior consent of their academic advisor and file the application form and other necessary documents to the GSID office, in principle, within three months after the completion of the fieldwork. Students must submit the documents specified below.
- (3) The head of the Committee for Education and Student Affairs may approve and decide the grade, paying due respect to the evaluation by the Committee.

3. Documents for submission to the GSID office after fieldwork

- (1) Application form (available from the GSID office)
- (2) Program or the like which shows the contents of fieldwork/internship.
- (3) Work Time Record Sheet and Working Record Certification Form (available from the GSID office)

These documents must be certified by the organization that offers the fieldwork/internship program. The allocation of time between the lecture/seminar and fieldwork (or on-the-job training) should be appropriate and the total hours of the lecture/seminar and fieldwork (or on-the-job training) must be 22.5 hours or more for Fieldwork A, and 45 hours or more for Fieldwork B. However, when report writing is included in the hours of program involvement, the total hours of program involvement must be 30 hours or more for Fieldwork A, and 60 hours or more for Fieldwork B.

(4) Report

A report, typed on A4 paper, more than 1,600 words for Fieldwork A or 3,200 words for Fieldwork B, must be submitted. The plagiarism rate of the report must be entered in the application form after using plagiarism checking software.

The report here refers to a document written by an applicant taking credits for Independent Fieldwork as a part of the fieldwork/internship program or—if report writing is not performed during the time of the fieldwork/internship—to a document that is written based on knowledge and experience acquired from the fieldwork/internship after the completion of the fieldwork/internship. Documents distributed to an applicant during the fieldwork/internship cannot be submitted as a report.

(5) Certificate

In the case where an applicant submits a report written during his/her fieldwork/internship, a certificate that proves the applicant's contribution to the report is needed. (The form is available from the GSID office).

The content of this page has been changed. Please create the thesis according to the “Submission of Master’s Thesis[Layout and format]” on the GSID website.
<https://www4.gsid.nagoya-u.ac.jp/internal/en/education/master>

11-07ME Submission of a Master’s Thesis

Students who intend to earn a Master’s degree either in September or in March of each academic year are required to submit a Master’s thesis for preliminary examination. Follow the instructions below. Details will be announced later.

1. Submission deadline

September graduation: July (details will be announced)

March graduation: January (details will be announced)

2. Thesis and other documents to be submitted

- Master’s thesis

- Summary of the thesis: either 1,600 English words or 4,000 Japanese characters, approximately

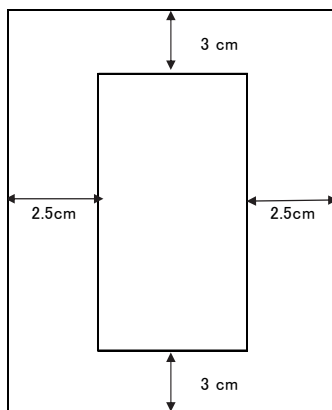
- Confirmation Form for Plagiarism Check (designated form of GSID)

3. Language

English or Japanese

4. Cover

A cover and title page should include 20XX Master’s Thesis, the title of the thesis, department, student ID number, name, and academic advisor’s name.



20XX Master's Thesis Title of the Thesis
Department of International Development and Cooperation Graduate School of International Development Nagoya University
Student Number:
Name:
Academic Adviser:
Month, 20XX

5. Layout and format

• A4 size

(1) English: 36 lines per page in principle. Times New Roman, 12 point is standard. Japanese: 36 lines per page and 40 two-byte characters, approximately

(2) Horizontal writing in principle

(3) Margin width should be as specified in the figure above.

(4) Print on both sides.

(5) Page-numbers are placed at the bottom (center) of pages.

(6) Notes are either footnotes or end-of-chapter notes.

6. Oral examination

September graduation: July (details will be announced)

March graduation: February (details will be announced)

Things you are allowed to bring in the oral examination are printed Master's thesis, printed summary of the thesis, and two sheets of A4 paper or one sheet of A3 paper.

7. Submission of approved Master's thesis to NUCT

After your Master's thesis is approved by the GSID meeting, you are required to submit a PDF file of your Master's thesis (you can correct small errors such as typos, if any) to NUCT by a deadline. Details will be announced later.

You do not have to submit a hard copy of your Master's thesis.

11-08ME-1 Program in "Economic Development Policy and Management"

Lecture Subject or Seminar Title	Credit	Instructor	Type/Term Offered
Introduction to International Development	2	Otchia, Yamada(Coord.)	Spring
Japan's Development Experience	2	Umemura, Ueda(Coord.)	Fall
Introduction to Questionnaire Survey and Interview	2	Ido	Spring
Information Processing*	2	Fujikawa (Vis.)	Spring (Intensive)
Basic Statistics*	2	Fujikawa (Vis.)	Spring (Intensive)
Academic Writing Skills a	2	Smith	Spring
Academic Writing Skills b	2	Smith	Fall
Preparatory Seminar for GSID Overseas Fieldwork	2	Mendez	Spring
GSID Overseas Fieldwork	2	Mendez	Intensive
Preparatory Seminar for GSID Domestic Fieldwork	2	Kusaka	Spring
GSID Domestic Fieldwork	2	Kusaka	Intensive
Development Cooperation	2	To be determined	Spring (Intensive)
Development Assistance	2	—	Not Offered in 2021
Theory on Non-Governmental Organizations	2	—	Not Offered in 2021
Organization for International Cooperation	2	Owa (Vis.)	Fall
Public Policy of Developing Countries	2	—	Not Offered in 2021
Lecture on International Development B (SDGs and International Organizations)	2	Okada A	Spring (Intensive)
Lecture on International Development B (Strategy in Global Business)	2	Fukai (Vis.)	Spring (Intensive)
Lecture on International Development B (Global Business Affairs)	2	Ishikawa	Spring (Intensive)
Lecture on International Development B (Global and International Psychology)	2	Smith	Spring
Special Lecture on International Development A (Global Leader 1)	1	Okada A	Fall (Intensive)
Special Lecture on International Development A (Global Leader 3)	1	Okada A, Utsumi(Coord.)	Fall (Intensive)
Special Lecture on International Development B (Global Career Development)	2	Okada A	Spring (Intensive)
Independent Overseas Fieldwork A	1	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Overseas Fieldwork B	2	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Domestic Fieldwork A	1	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Domestic Fieldwork B	2	Comm.for Ed&Stu.Affairs.	Credit by Application
Development Economics	2	Otsubo	Spring
Development Microeconomics	2	Otchia	Spring
Development Macroeconomics	2	Mendez	Spring
Quantitative Economic Analysis	2	Mendez	Fall
International Development Economics (Globalization and Development)	2	Otsubo	Fall
Rural Economics*	2	Usami (Vis.)	Spring
Public Financial Management	2	Utsumi	Fall
Development Finance	2	Someya	Spring
Tourism Economics	2	Umemura	Spring
Industrial Development	2	Otchia	Fall
Sustainable Tourism and Development	2	Umemura	Fall
Project Cycle Management for Economic and Social Development	2	Umemura	Not Offered in 2021
Project Evaluation	2	Hayashi (Vis.)	Spring (Intensive)
International Economic Law	2	Ishikawa	Spring
Global Governance	2	Peddie	Fall
Multinational Corporations and International Law	2	Ishikawa	Fall
International Labor Migration	2	Higashimura	Fall
Industrial Human Resource Development	2	Okada A	Spring
Development and Business	2	Okada A	Not Offered in 2021
International Development and Poverty	2	Ito	Spring
Lecture on Economic Development Policy and Management A	1		Spring
Lecture on Economic Development Policy and Management B	2		Spring
Special Lecture on Economic Development Policy and Management A	1		Fall
Special Lecture on Economic Development Policy and Management B	2		Fall
Subjects offered by Cooperating Faculty Members at the Graduate School of Economics**	**	**	**
Seminar on Economic Development Policy and Management Ia · Ib · II a · II b	1	Otsubo, Umemura, Someya, Otchia, Mendez	Spring/Fall

Note 1) * : The offer of these classes after AY2022 is undecided

Note 2) ** : Refer to class plan of Cooperating Unit.

11-08ME-2 Check Sheet for the Completion of Program in "Economic Development Policy and Management"

Subject Category	Registration	Credit Earning	Subject Title	Credit	Required/ Required Elective/ Elective	Credits Required for Completion
Common Subjects A	y m	y m	Introduction to International Development	2	Required	4
	y m	y m	Japan's Development Experience	2		
Common Subjects B	y m	y m	Introduction to Questionnaire Survey and Interview	2	Required Elective	2
	y m	y m	Information Processing	2		
	y m	y m	Basic Statistics	2		
	y m	y m	Academic Writing Skills a	2		
	y m	y m	Academic Writing Skills b	2		
Common Subjects C	y m	y m	Preparatory Seminar for GSID Overseas Fieldwork	2	Required Elective	2
	y m	y m	GSID Overseas Fieldwork	2		
	y m	y m	Preparatory Seminar for GSID Domestic Fieldwork	2		
	y m	y m	GSID Domestic Fieldwork	2		
	y m	y m	Development Cooperation	2		
	y m	y m	Development Assistance	2		
	y m	y m	Theory on Non-Governmental Organizations	2		
	y m	y m	Organization for International Cooperation	2		
	y m	y m	Public Policy of Developing Countries	2		
	y m	y m	Independent Overseas Fieldwork A	1		
	y m	y m	Independent Overseas Fieldwork B	2		
	y m	y m	Independent Domestic Fieldwork A	1		
	y m	y m	Independent Domestic Fieldwork B	2		
	y m	y m	Lecture on International Development A	1		
	y m	y m	Lecture on International Development B	2		
	Program Basic Subjects	y m	y m	Development Economics		
y m		y m	Development Microeconomics	2		
y m		y m	Development Macroeconomics	2		
y m		y m	Quantitative Economic Analysis	2		
Program Advanced Core Subjects	y m	y m	International Development Economics (Globalization and Development)	2	Required Elective	4
	y m	y m	Rural Economics	2		
	y m	y m	Public Financial Management	2		
	y m	y m	Development Finance	2		
	y m	y m	Tourism Economics	2		
	y m	y m	Industrial Development	2		
Program Advanced Subjects	y m	y m	Resource Economics	2	Elective	Total of 10 credits from Program Advanced Core Subjects and Program Advanced Subjects
	y m	y m	Economics and Management of Farm Household	2		
	y m	y m	Sustainable Tourism and Development	2		
	y m	y m	Project Cycle Management for Economic and Social Development	2		
	y m	y m	Project Evaluation	2		
	y m	y m	Global Governance	2		
	y m	y m	International Economic Law	2		
	y m	y m	Multinational Corporations and International Law	2		
	y m	y m	International Labor Migration	2		
	y m	y m	Development and Business	2		
	y m	y m	Industrial Human Resource Development	2		
	y m	y m	International Development and Poverty	2		
	y m	y m	Lecture on Economic Development Policy and Management A	1		
	y m	y m	Lecture on Economic Development Policy and Management B	2		
	y m	y m	Special Lecture on Economic Development Policy and Management A	1		
y m	y m	Special Lecture on Economic Development Policy and Management B	2			
Program Seminars	y m	y m	Seminars offered by Cooperating Faculty Members at the Graduate School of Economics*		Required	4
	y m	y m	Seminar on Economic Development Policy and Management Ia	1		
	y m	y m	Seminar on Economic Development Policy and Management Ib	1		
	y m	y m	Seminar on Economic Development Policy and Management IIa	1		
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						1
						1
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* : Subjects offered by Cooperating Faculty Members at the Graduate School of Economics means Lecture on Development Policy A, Lecture on Development Policy B, Special Lecture on Development Policy A, Special Lecture on Development Policy B, Lecture on Managerial Development A, Lecture on Managerial Development B, Special Lecture on Managerial Development A, Special Lecture on Managerial Development B.

11-08ME-3 Program in "Education and Human Resource Development"

Lecture Subject or Seminar Title	Credit	Instructor	Type/Term Offered
Introduction to International Development	2	Otchia, Yamada(Coord.)	Spring
Japan's Development Experience	2	Umemura, Ueda(Coord.)	Fall
Introduction to Questionnaire Survey and Interview	2	Ido	Spring
Information Processing*	2	Fujikawa (Vis.)	Spring (Intensive)
Basic Statistics*	2	Fujikawa (Vis.)	Spring (Intensive)
Academic Writing Skills a	2	Smith	Spring
Academic Writing Skills b	2	Smith	Fall
Preparatory Seminar for GSID Overseas Fieldwork	2	Mendez	Spring
GSID Overseas Fieldwork	2	Mendez	Intensive
Preparatory Seminar for GSID Domestic Fieldwork	2	Kusaka	Spring
GSID Domestic Fieldwork	2	Kusaka	Intensive
Development Cooperation	2	To be determined	Spring (Intensive)
Development Assistance	2	—	Not Offered in 2021
Theory on Non-Governmental Organizations	2	—	Not Offered in 2021
Organization for International Cooperation	2	Owa (Vis.)	Fall
Public Policy of Developing Countries	2	—	Not Offered in 2021
Lecture on International Development B (SDGs and International Organizations)	2	Okada A	Spring (Intensive)
Lecture on International Development B (Strategy in Global Business)	2	Fukai (Vis.)	Spring (Intensive)
Lecture on International Development B (Global Business Affairs)	2	Ishikawa	Spring (Intensive)
Lecture on International Development B (Global and International Psychology)	2	Smith	Spring
Special Lecture on International Development A (Global Leader 1)	1	Okada A	Fall (Intensive)
Special Lecture on International Development A (Global Leader 3)	1	Okada A, Utsumi(Coord.)	Fall (Intensive)
Special Lecture on International Development B (Global Career Development)	2	Okada A	Spring (Intensive)
Independent Overseas Fieldwork A	1	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Overseas Fieldwork B	2	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Domestic Fieldwork A	1	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Domestic Fieldwork B	2	Comm.for Ed&Stu.Affairs.	Credit by Application
Comparative and International Education	2	Yamada	Spring
Industrial Human Resource Development	2	Otchia	Spring
Educational Development Planning and Evaluation	2	Utsumi	Spring
Educational Development Policies	2	Yamada	Fall
African Development Studies	2	Yamada	Not Offered in 2021
Gender, Education and Development	2	Usami (Vis.)	Fall
Educational Development Cooperation and Partnership	2	Utsumi	Fall
Education and Wellbeing	2	—	Not Offered in 2021
Lecture on Education and Human Resource Development A	1	Umemura	Spring
Lecture on Education and Human Resource Development B	2		Spring
Development Economics	2	Otsubo	Spring
Public Financial Management	2	Someya	Fall
Project Evaluation	2	Hayashi(Vis.)	Spring (Intensive)
Peacebuilding	2	To be determined	To be determined
Global Governance	2	Peddie	Fall
Development and Socio-Cultural Change*	2	Ohashi	Spring
International Labor Migration	2	Higashimura	Fall
Development and Business	2	Okada A	Not Offered in 2021
Poverty and Social Policy	2	Ito	Fall
Program Subjects of this program and the other programs of GSID, and Subjects designated by Article 3, paragraph 8.**	**	**	**
Seminar on Education and Human Resource Developmentla · lb · II a · II b	1	Okada A, Yamada, Utsumi	Spring/Fall

Note 1) * : The offer of these classes after AY2022 is undecided

Note 2) ** : Confirm the details by related programs' and graduate schools' documents.

11-08ME-4 Check Sheet for the Completion of Program in "Education and Human Resource Development"

Subject Category	Registration	Credit Earning	Subject Title	Credit	Required/ Required Elective/ Elective	Credits Required for Completion
Common Subjects A	y m	y m	Introduction to International Development	2	Required	4
	y m	y m	Japan's Development Experience	2		
Common Subjects B	y m	y m	Introduction to Questionnaire Survey and Interview	2	Required Elective	2
	y m	y m	Information Processing	2		
	y m	y m	Basic Statistics	2		
	y m	y m	Academic Writing Skills a	2		
	y m	y m	Academic Writing Skills b	2		
Common Subjects C	y m	y m	Preparatory Seminar for GSID Overseas Fieldwork	2	Required Elective	2
	y m	y m	GSID Overseas Fieldwork	2		
	y m	y m	Preparatory Seminar for GSID Domestic Fieldwork	2		
	y m	y m	GSID Domestic Fieldwork	2		
	y m	y m	Development Cooperation	2		
	y m	y m	Development Assistance	2		
	y m	y m	Theory on Non-Governmental Organizations	2		
	y m	y m	Organization for International Cooperation	2		
	y m	y m	Public Policy of Developing Countries	2		
	y m	y m	Independent Overseas Fieldwork A	1		
	y m	y m	Independent Overseas Fieldwork B	2		
	y m	y m	Independent Domestic Fieldwork A	1		
	y m	y m	Independent Domestic Fieldwork B	2		
	y m	y m	Lecture on International Development A	1		
	y m	y m	Lecture on International Development B	2		
	y m	y m	Special Lecture on International Development A	1		
	y m	y m	Special Lecture on International Development B	2		
	Program Basic Subjects	y m	y m	Comparative and International Education		
y m		y m	Industrial Human Resource Development	2		
y m		y m	Educational Development Planning and Evaluation	2		
Program Advanced Core Subjects	y m	y m	Educational Development Policies	2	Required Elective	6
	y m	y m	African Development Studies	2		
	y m	y m	Gender, Education and Development	2		
	y m	y m	Educational Development Cooperation and Partnership	2		
	y m	y m	Education and Wellbeing	2		
	y m	y m	Lecture on Education and Human Resource Development A	1		
	y m	y m	Lecture on Education and Human Resource Development B	2		
	y m	y m	Special Lecture on Education and Human Resource Development A	1		
	y m	y m	Special Lecture on Education and Human Resource Development B	2		
Program Advanced Subjects	y m	y m	Development Economics	2	Required Elective	6
	y m	y m	Public Financial Management	2		
	y m	y m	Project Evaluation	2		
	y m	y m	Peacebuilding	2		
	y m	y m	Global Governance	2		
	y m	y m	Development and Socio-Cultural Change	2		
	y m	y m	International Labor Migration	2		
	y m	y m	Development and Business	2		
	y m	y m	Poverty and Social Policy	2		
	y m	y m	Program Subjects of this program and other programs in the GSID, and Subjects prescribed in Article 3, paragraph 8			
Program Seminars	y m	y m	Seminar on Education and Human Resource Development Ia	1	Required	4
	y m	y m	Seminar on Education and Human Resource Development Ib	1		
	y m	y m	Seminar on Education and Human Resource Development IIa	1		
	y m	y m	Seminar on Education and Human Resource Development IIb	1		
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11-08ME-5 Program in "Inclusive Society and State"

Lecture Subject or Seminar Title	Credit	Instructor	Type/Term Offered
Introduction to International Development	2	Otchia, Yamada(Coord.)	Spring
Japan's Development Experience	2	Umemura, Ueda(Coord.)	Fall
Introduction to Questionnaire Survey and Interview	2	Ido	Spring
Information Processing*	2	Fujikawa (Vis.)	Spring (Intensive)
Basic Statistics*	2	Fujikawa (Vis.)	Spring (Intensive)
Academic Writing Skills a	2	Smith	Spring
Academic Writing Skills b	2	Smith	Fall
Preparatory Seminar for GSID Overseas Fieldwork	2	Mendez	Spring
GSID Overseas Fieldwork	2	Mendez	Intensive
Preparatory Seminar for GSID Domestic Fieldwork	2	Kusaka	Spring
GSID Domestic Fieldwork	2	Kusaka	Intensive
Development Cooperation	2	To be determined	Spring (Intensive)
Development Assistance	2	—	Not Offered in 2021
Theory on Non-Governmental Organizations	2	—	Not Offered in 2021
Organization for International Cooperation	2	Owa (Vis.)	Fall
Public Policy of Developing Countries	2	—	Not Offered in 2021
Lecture on International Development B (SDGs and International Organizations)	2	Okada A	Spring (Intensive)
Lecture on International Development B (Strategy in Global Business)	2	Fukai (Vis.)	Spring (Intensive)
Lecture on International Development B (Global Business Affairs)	2	Ishikawa	Spring (Intensive)
Lecture on International Development B (Global and International Psychology)	2	Smith	Spring
Special Lecture on International Development A (Global Leader 1)	1	Okada A	Fall (Intensive)
Special Lecture on International Development A (Global Leader 3)	1	Okada A, Utsumi(Coord.)	Fall (Intensive)
Special Lecture on International Development B (Global Career Development)	2	Okada A	Spring (Intensive)
Independent Overseas Fieldwork A	1	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Overseas Fieldwork B	2	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Domestic Fieldwork A	1	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Domestic Fieldwork B	2	Comm.for Ed&Stu.Affairs.	Credit by Application
Comparative Methods	2	Okada I	Spring
Development and Justice	2	Otchia	Spring
Law and Development	2	Shimada	Spring
Development and Socio-Cultural Change*	2	Ohashi	Spring
Multi-Ethnic Society	2	Higashimura	Spring
Political Institution Theory	2	Usami (Vis.)	Not Offered in 2021
Latin American Development Experience	2	Utsumi	Fall
Politics in Developing Countries	2	Kusaka	Fall
Law and Society in Asia	2	Umemura	Fall
Changing Society and Women*	2	Ohashi	Fall
International Labor Migration	2	Higashimura	Fall
Lecture on Inclusive Society and State A	1		Spring
Lecture on Inclusive Society and State B(Capitalism, Colonialism, Development)	2	Higashimura	Spring
Special Lecture on Inclusive Society and State A	1		Fall
Special Lecture on Inclusive Society and State B	2		Fall
Program Basic Subjects and Program Advanced Core Subjects of this program, Program Subjects of other programs in the GSID, and Subjects prescribed in Article 3, Paragraph 8**	**	**	**
Seminar on International Development and Cooperation Ia · Ib · II a · II b	1	Ohashi, Yamagata, Ito, Higashimura, Shimada, Kusaka, Okada I, Ueda, Ishikawa, Peddie	Spring/Fall

Note 1) * : The offer of these classes after AY2022 is undecided

Note 2) ** : Confirm the details by related programs' and graduate schools' documents.

11-08ME-6 Check Sheet for the Completion of Program in "Inclusive Society and State"

Subject Category	Registration	Credit Earning	Subject Title	Credit	Required/ Required Elective/ Elective	Credits Required for Completion		
Common Subjects A	y	m	y	m	Introduction to International Development	2	Required	4
	y	m	y	m	Japan's Development Experience	2		
Common Subjects B	y	m	y	m	Introduction to Questionnaire Survey and Interview	2	Required Elective	2
	y	m	y	m	Information Processing	2		
	y	m	y	m	Basic Statistics	2		
	y	m	y	m	Academic Writing Skills a	2		
	y	m	y	m	Academic Writing Skills b	2		
Common Subjects C	y	m	y	m	Preparatory Seminar for GSID Overseas Fieldwork	2	Required Elective	2
	y	m	y	m	GSID Overseas Fieldwork	2		
	y	m	y	m	Preparatory Seminar for GSID Domestic Fieldwork	2		
	y	m	y	m	GSID Domestic Fieldwork	2		
	y	m	y	m	Development Cooperation	2		
	y	m	y	m	Development Assistance	2		
	y	m	y	m	Theory on Non-Governmental Organizations	2		
	y	m	y	m	Organization for International Cooperation	2		
	y	m	y	m	Public Policy of Developing Countries	2		
	y	m	y	m	Independent Overseas Fieldwork A	1		
	y	m	y	m	Independent Overseas Fieldwork B	2		
	y	m	y	m	Independent Domestic Fieldwork A	1		
	y	m	y	m	Independent Domestic Fieldwork B	2		
	y	m	y	m	Lecture on International Development A	1		
	y	m	y	m	Lecture on International Development B	2		
	y	m	y	m	Special Lecture on International Development A	1		
	y	m	y	m	Special Lecture on International Development B	2		
	Program Basic Subjects	y	m	y	m	Comparative Methods		
y		m	y	m	Development and Justice	2		
y		m	y	m	Law and Development	2		
y		m	y	m	Development and Socio-Cultural Change	2		
y		m	y	m	Multi-Ethnic Society	2		
Program Advanced Core Subjects	y	m	y	m	Political Institution Theory	2	Required Elective	6
	y	m	y	m	Latin American Development Experience	2		
	y	m	y	m	Politics in Developing Countries	2		
	y	m	y	m	Law and Society in Asia	2		
	y	m	y	m	Changing Society and Women	2		
	y	m	y	m	International Labor Migration	2		
	y	m	y	m	Lecture on Inclusive Society and State A	1		
	y	m	y	m	Lecture on Inclusive Society and State B	2		
	y	m	y	m	Special Lecture on Inclusive Society and State A	1		
	y	m	y	m	Special Lecture on Inclusive Society and State B	2		
Program Advanced Subjects	y	m	y	m	Program Basic Subjects and Program Advanced Core Subjects of this program, Program Subjects of other programs in the GSID, and Subjects prescribed in Article 3, Paragraph 8		Elective	8
	y	m	y	m	Immigration and Refugee Law	2		
	y	m	y	m	International Migration	2		
	y	m	y	m				
	y	m	y	m				
	y	m	y	m				
	y	m	y	m				
Program Seminars	y	m	y	m	Seminar on International Development and Cooperation Ia	1	Required	4
	y	m	y	m	Seminar on International Development and Cooperation Ib	1		
	y	m	y	m	Seminar on International Development and Cooperation IIa	1		
	y	m	y	m	Seminar on International Development and Cooperation IIb	1		
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11-08ME-7 Program in "Peace and Governance"

Lecture Subject or Seminar Title	Credit	Instructor	Type/Term Offered
Introduction to International Development	2	Otchia, Yamada(Coord.)	Spring
Japan's Development Experience	2	Umemura, Ueda(Coord.)	Fall
Introduction to Questionnaire Survey and Interview	2	Ido	Spring
Information Processing*	2	Fujikawa (Vis.)	Spring (Intensive)
Basic Statistics*	2	Fujikawa (Vis.)	Spring (Intensive)
Academic Writing Skills a	2	Smith	Spring
Academic Writing Skills b	2	Smith	Fall
Preparatory Seminar for GSID Overseas Fieldwork	2	Mendez	Spring
GSID Overseas Fieldwork	2	Mendez	Intensive
Preparatory Seminar for GSID Domestic Fieldwork	2	Kusaka	Spring
GSID Domestic Fieldwork	2	Kusaka	Intensive
Development Cooperation	2	To be determined	Spring (Intensive)
Development Assistance	2	—	Not Offered in 2021
Theory on Non-Governmental Organizations	2	—	Not Offered in 2021
Organization for International Cooperation	2	Owa (Vis.)	Fall
Public Policy of Developing Countries	2	—	Not Offered in 2021
Lecture on International Development B (SDGs and International Organizations)	2	Okada A	Spring (Intensive)
Lecture on International Development B (Strategy in Global Business)	2	Fukai (Vis.)	Spring (Intensive)
Lecture on International Development B (Global Business Affairs)	2	Ishikawa	Spring (Intensive)
Lecture on International Development B (Global and International Psychology)	2	Smith	Spring
Special Lecture on International Development A (Global Leader 1)	1	Okada A	Fall (Intensive)
Special Lecture on International Development A (Global Leader 3)	1	Okada A, Utsumi(Coord.)	Fall (Intensive)
Special Lecture on International Development B (Global Career Development)	2	Okada A	Spring (Intensive)
Independent Overseas Fieldwork A	1	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Overseas Fieldwork B	2	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Domestic Fieldwork A	1	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Domestic Fieldwork B	2	Comm.for Ed&Stu.Affairs.	Credit by Application
International Politics	2	Peddie	Spring
International Cooperation Law	2	Otchia	Spring
Peacebuilding	2	To be determined	To be determined
International Economic Law	2	Ishikawa	Spring
Security Studies	2	To be determined	To be determined
Global Governance	2	Usami (Vis.)	Fall
Political Institution Theory	2	Utsumi	Not Offered in 2021
The Law of the United Nations	2	Yamagata	Fall
Multinational Corporations and International Law	2	Umemura	Fall
International Environmental Law	2	—	Not Offered in 2021
Special Lecture on Peace and Governance A	1		Fall
Special Lecture on Peace and Governance B	2		Fall
Program Basic Subjects and Program Advanced Core Subjects of this program, Program Subjects of other programs in the GSID, and Subjects prescribed in Article 3, Paragraph 8**	**	**	**
Seminar on International Development and Cooperation Ia · Ib · II a · II b	1	Ohashi, Yamagata, Ito, Higashimura, Shimada, Kusaka, Okada, Ueda, Ishikawa, Peddie	Spring/Fall

Note 1) * : The offer of these classes after AY2022 is undecided

Note 2) ** : Confirm the details by related programs' and graduate schools' documents.

11-08ME-8 Check Sheet for the Completion of Program in "Peace and Governance"

Subject Category	Registration	Credit Earning	Subject Title	Credit	Required/ Required Elective/ Elective	Credits Required for Completion
Common Subjects A	y	m	y	m	Introduction to International Development	2
	y	m	y	m	Japan's Development Experience	2
Common Subjects B	y	m	y	m	Introduction to Questionnaire Survey and Interview	2
	y	m	y	m	Information Processing	2
	y	m	y	m	Basic Statistics	2
	y	m	y	m	Academic Writing Skills a	2
	y	m	y	m	Academic Writing Skills b	2
Common Subjects C	y	m	y	m	Preparatory Seminar for GSID Overseas Fieldwork	2
	y	m	y	m	GSID Overseas Fieldwork	2
	y	m	y	m	Preparatory Seminar for GSID Domestic Fieldwork	2
	y	m	y	m	GSID Domestic Fieldwork	2
	y	m	y	m	Development Cooperation	2
	y	m	y	m	Development Assistance	2
	y	m	y	m	Theory on Non-Governmental Organizations	2
	y	m	y	m	Organization for International Cooperation	2
	y	m	y	m	Public Policy of Developing Countries	2
	y	m	y	m	Independent Overseas Fieldwork A	1
	y	m	y	m	Independent Overseas Fieldwork B	2
	y	m	y	m	Independent Domestic Fieldwork A	1
	y	m	y	m	Independent Domestic Fieldwork B	2
	y	m	y	m	Lecture on International Development A	1
	y	m	y	m	Lecture on International Development B	2
	y	m	y	m	Special Lecture on International Development A	1
	y	m	y	m	Special Lecture on International Development B	2
	Program Basic Subjects	y	m	y	m	Peacebuilding
y		m	y	m	International Politics	2
y		m	y	m	International Cooperation Law	2
y		m	y	m	International Economic Law	2
Program Advanced Core Subjects	y	m	y	m	Security Studies	2
	y	m	y	m	Global Governance	2
	y	m	y	m	Political Institution Theory	2
	y	m	y	m	The Law of the United Nations	2
	y	m	y	m	Multinational Corporations and International Law	2
	y	m	y	m	International Environmental Law	2
	y	m	y	m	Lecture on Peace and Governance A	1
	y	m	y	m	Lecture on Peace and Governance B	2
	y	m	y	m	Special Lecture on Peace and Governance A	1
	y	m	y	m	Special Lecture on Peace and Governance B	2
Program Advanced Subjects	y	m	y	m	Program Basic Subjects and Program Advanced Core Subjects of this program, Program Subjects of other programs in the GSID, and Subjects prescribed in Article 3, Paragraph 8	
	y	m	y	m		
	y	m	y	m		
	y	m	y	m		
	y	m	y	m		
	y	m	y	m		
	y	m	y	m		
Program Seminars	y	m	y	m	Seminar on International Development and Cooperation Ia	1
	y	m	y	m	Seminar on International Development and Cooperation Ib	1
	y	m	y	m	Seminar on International Development and Cooperation IIa	1
	y	m	y	m	Seminar on International Development and Cooperation IIb	1
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11-08ME-9 Program in "Poverty and Social Policy"

Lecture Subject or Seminar Title	Credit	Instructor	Type/Term Offered
Introduction to International Development	2	Otchia, Yamada(Coord.)	Spring
Japan's Development Experience	2	Umemura, Ueda(Coord.)	Fall
Introduction to Questionnaire Survey and Interview	2	Ido	Spring
Information Processing*	2	Fujikawa (Vis.)	Spring (Intensive)
Basic Statistics*	2	Fujikawa (Vis.)	Spring (Intensive)
Academic Writing Skills a	2	Smith	Spring
Academic Writing Skills b	2	Smith	Fall
Preparatory Seminar for GSID Overseas Fieldwork	2	Mendez	Spring
GSID Overseas Fieldwork	2	Mendez	Intensive
Preparatory Seminar for GSID Domestic Fieldwork	2	Kusaka	Spring
GSID Domestic Fieldwork	2	Kusaka	Intensive
Development Cooperation	2	To be determined	Spring (Intensive)
Development Assistance	2	—	Not Offered in 2021
Theory on Non-Governmental Organizations	2	—	Not Offered in 2021
Organization for International Cooperation	2	Owa (Vis.)	Fall
Public Policy of Developing Countries	2	—	Not Offered in 2021
Lecture on International Development B (SDGs and International Organizations)	2	Okada A	Spring (Intensive)
Lecture on International Development B (Strategy in Global Business)	2	Fukai (Vis.)	Spring (Intensive)
Lecture on International Development B (Global Business Affairs)	2	Ishikawa	Spring (Intensive)
Lecture on International Development B (Global and International Psychology)	2	Smith	Spring
Special Lecture on International Development A (Global Leader 1)	1	Okada A	Fall (Intensive)
Special Lecture on International Development A (Global Leader 3)	1	Okada A, Utsumi(Coord.)	Fall (Intensive)
Special Lecture on International Development B (Global Career Development)	2	Okada A	Spring (Intensive)
Independent Overseas Fieldwork A	1	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Overseas Fieldwork B	2	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Domestic Fieldwork A	1	Comm.for Ed&Stu.Affairs.	Credit by Application
Independent Domestic Fieldwork B	2	Comm.for Ed&Stu.Affairs.	Credit by Application
International Development and Poverty	2	Ito	Spring
Indigenous Development	2	Otchia	Spring
Poverty and Social Policy	2	Ito	Fall
New Horizon of Development Theory and Practice	2	Ueda	Fall
Development Economics	2	Otsubo	Spring
Rural Economics*	2	Usami (Vis.)	Spring
Development and Justice	2	Utsumi	Spring
Political Institution Theory	2	Okada I	Not Offered in 2021
Latin American Development Experience	2	Umemura	Fall
Educational Development Policies	2	Yamada	Fall
African Development Studies	2	Yamada	Not Offered in 2021
Public Policy of Developing Countries	2	—	Not Offered in 2021
Gender, Education and Development	2	Okada A	Fall
Lecture on Poverty and Social Policy A	1		Spring
Lecture on Poverty and Social Policy B	2		Spring
Special Lecture on Poverty and Social Policy A	1		Fall
Special Lecture on Poverty and Social Policy B	2		Fall
Program Subjects of this program and the other programs in the GSID, and Subjects designated by Article 3, paragraph 8.**	**	**	**
Seminar on International Development and CooperationIa · Ib · II a · II b	1	Ohashi, Yamagata, Ito, Higashimura, Shimada, Kusaka, Okada, Ueda, Ishikawa, Peddie	Spring/Fall

Note 1) * : The offer of these classes after AY2022 is undecided

Note 2) ** : Confirm the details by related programs' and graduate schools' documents.

11-08ME-10 Check Sheet for the Completion of Program in "Poverty and Social Policy"

Subject Category	Registration	Credit Earning	Subject Title	Credit	Required/ Required Elective/ Elective	Credits Required for Completion
Common Subjects A	y	m	y	m	Introduction to International Development	2
	y	m	y	m	Japan's Development Experience	2
Common Subjects B	y	m	y	m	Introduction to Questionnaire Survey and Interview	2
	y	m	y	m	Information Processing	2
	y	m	y	m	Basic Statistics	2
	y	m	y	m	Academic Writing Skills a	2
	y	m	y	m	Academic Writing Skills b	2
Common Subjects C	y	m	y	m	Preparatory Seminar for GSID Overseas Fieldwork	2
	y	m	y	m	GSID Overseas Fieldwork	2
	y	m	y	m	Preparatory Seminar for GSID Domestic Fieldwork	2
	y	m	y	m	GSID Domestic Fieldwork	2
	y	m	y	m	Development Cooperation	2
	y	m	y	m	Development Assistance	2
	y	m	y	m	Theory on Non-Governmental Organizations	2
	y	m	y	m	Organization for International Cooperation	2
	y	m	y	m	Public Policy of Developing Countries	2
	y	m	y	m	Independent Overseas Fieldwork A	1
	y	m	y	m	Independent Overseas Fieldwork B	2
	y	m	y	m	Independent Domestic Fieldwork A	1
	y	m	y	m	Independent Domestic Fieldwork B	2
	y	m	y	m	Lecture on International Development A	1
	y	m	y	m	Lecture on International Development B	2
	y	m	y	m	Special Lecture on International Development A	1
	y	m	y	m	Special Lecture on International Development B	2
	Program Basic Subjects	y	m	y	m	International Development and Poverty
y		m	y	m	Indigenous Development	2
Program Advanced Core Subjects	y	m	y	m	Poverty and Social Policy	2
	y	m	y	m	New Horizon of Development Theory and Practice	2
	y	m	y	m	Development Economics	2
	y	m	y	m	Rural Economics	2
Program Advanced Subjects	y	m	y	m	Development and Justice	2
	y	m	y	m	Political Institution Theory	2
	y	m	y	m	Latin American Development Experience	2
	y	m	y	m	Educational Development Policies	2
	y	m	y	m	African Development Studies	2
	y	m	y	m	Public Policy of Developing Countries	2
	y	m	y	m	Gender, Education and Development	2
	y	m	y	m	Lecture on Poverty and Social Policy A	1
	y	m	y	m	Lecture on Poverty and Social Policy B	2
	y	m	y	m	Special Lecture on Poverty and Social Policy A	1
	y	m	y	m	Special Lecture on Poverty and Social Policy B	2
	y	m	y	m	Program Subjects of this program and other programs in the GSID, and Subjects prescribed in Article 3, paragraph 8	
Program Seminars	y	m	y	m	Seminar on International Development and Cooperation Ia	1
	y	m	y	m	Seminar on International Development and Cooperation Ib	1
	y	m	y	m	Seminar on International Development and Cooperation IIa	1
	y	m	y	m	Seminar on International Development and Cooperation IIb	1
						30

Cooperating Unit

Lecture Subject or Seminar Title	Language	Credit	Instructor	Type/Term Offered AY2021
<Development Policy>				
Lecture on Development Policy A	E	1		Spring
Lecture on Development Policy B	J	2	Saikawa	Spring
Lecture on Development Policy B	E	2	Mangyo	Spring
Special Lecture on Development Policy A	E	1		Fall
Special Lecture on Development Policy B	E	2		Fall
Seminar on Development Policy Ia	E/J	1	Saikawa, Mangyo	Spring
Seminar on Development Policy Ib	E/J	1	Saikawa, Mangyo	Spring
Seminar on Development Policy IIa	E/J	1	Saikawa, Mangyo	Spring
Seminar on Development Policy IIb	E/J	1	Saikawa, Mangyo	Spring
<Managerial Development>				
Lecture on Managerial Development A	E	1		Spring
Lecture on Managerial Development B	J	2	Nakaya	Spring
Special Lecture on Managerial Development A	E	1		Fall
Special Lecture on Managerial Development B	E	2		Fall
Seminar on Managerial Development Ia	J	1	Nakaya	Spring/Fall
Seminar on Managerial Development Ib	J	1	Nakaya	Spring/Fall
Seminar on Managerial Development IIa	J	1	Nakaya	Spring/Fall
Seminar on Managerial Development IIb	J	1	Nakaya	Spring/Fall
<Education and Human Development>				
Lecture on Education and Human Development A	E	1		Spring
Lecture on Education and Human Development B	E	2	Takai	Spring
Special Lecture on Education and Human Development A	E	1		Fall
Special Lecture on Education and Human Development B	J	2	Watanabe	Fall
Seminar on Education and Human Development Ia	J	1	Watanabe	Spring/Fall
Seminar on Education and Human Development Ib	J	1	Watanabe	Spring/Fall
Seminar on Education and Human Development IIa	E/J	1	Takai, Watanabe	Spring/Fall
Seminar on Education and Human Development IIb	E/J	1	Takai, Watanabe	Spring/Fall
<Comparative Study of Legal and Political Systems>				
Lecture on Comparative Study of Legal and Political Systems A	E	1	Colombo	Spring
Lecture on Comparative Study of Legal and Political Systems A	E	1	Harada	Spring
Lecture on Comparative Study of Legal and Political Systems B	E	2	Colombo	Spring
Lecture on Comparative Study of Legal and Political Systems B	J	2	Harada	Spring
Lecture on Comparative Study of Legal and Political Systems B	J	2	Sato	Spring
Special Lecture on Comparative Study of Legal and Political Systems A	E	1		Fall
Special Lecture on Comparative Study of Legal and Political Systems B	J	2	Harada	Fall
Seminar on Comparative Study of Legal and Political Systems Ia	E	1	Harada	Fall
Seminar on Comparative Study of Legal and Political Systems Ia	E	1	Colombo	Spring
Seminar on Comparative Study of Legal and Political Systems Ia	E/J	1	Sato	Spring/Fall
Seminar on Comparative Study of Legal and Political Systems Ib	E	1	Harada	Fall
Seminar on Comparative Study of Legal and Political Systems Ib	E	1	Colombo	Spring
Seminar on Comparative Study of Legal and Political Systems Ib	E/J	1	Sato	Spring/Fall
Seminar on Comparative Study of Legal and Political Systems IIa	E/J	1	Sato	Spring/Fall
Seminar on Comparative Study of Legal and Political Systems IIb	E/J	1	Sato	Spring/Fall
<International Cultural Cooperation>				
Lecture on International Cultural Cooperation A	E	1		Spring
Lecture on International Cultural Cooperation B	J	2	Kato	Spring
Special Lecture on International Cultural Cooperation A	E	1		Fall
Special Lecture on International Cultural Cooperation B	J	2	SAVELIEV	Fall
Seminar on International Cultural Cooperation Ia	J	1	Kato,SAVELIEV	Spring/Fall
Seminar on International Cultural Cooperation Ia	E	1	HOPSON	Spring
Seminar on International Cultural Cooperation Ib	J	1	Kato,SAVELIEV	Spring/Fall
Seminar on International Cultural Cooperation Ib	E	1	HOPSON	Spring
Seminar on International Cultural Cooperation IIa	J	1	Kato,SAVELIEV	Spring/Fall
Seminar on International Cultural Cooperation IIa	E	1	HOPSON	Fall
Seminar on International Cultural Cooperation IIb	J	1	Kato,SAVELIEV	Spring/Fall
Seminar on International Cultural Cooperation IIb	E	1	HOPSON	Fall

22-03DE Requirements to Complete the Doctoral Program

This part explains the outline of the course requirements for the Ph.D. degree student based on “Rules on the Examination of the Ph. D. Degree at the Graduate School of International Development, Nagoya University” (21DE). Please refer to these rules or consult your academic advisor for details.

Credit of the Ph.D. Dissertation Research and Ph.D. Presentations

- (1) In order to submit a Ph.D. dissertation, a doctoral student has to earn 6 credits for Ph.D. Dissertation Research I-III (2 credits for each). A student who intends to apply for a shorter period of completion must follow the guidelines in appended Table 2 related to Article 6 of the General Rules of GSID.
- (2) A Ph.D. student has to make three Ph.D. presentations (for Ph.D. Dissertation Research I-III), one per year in principle. By passing these presentations, a student can earn credits for Ph.D. Dissertation Research I-III. Doctoral students can earn up to 2 credits in one semester. A student cannot make two or more presentations for Ph.D. Dissertation Research per semester and cannot earn 4 or more credits.
- (3) A student may earn credits for Ph.D. Dissertation Research I in and after the first year of the doctoral program; credits for Ph.D. Dissertation Research II in and after the second year; and credits for Ph.D. Dissertation Research III in and after the third year.
- (4) GSID provides the criteria for these presentations. Students must carefully plan the content and date of the presentations with their academic advisors.

Requirement of published paper for submitting dissertation

In order to do a presentation for Ph.D. Dissertation Research III, a student have to publish at least one academic paper in a peer-reviewed academic journal or equivalent media. "Publish" means that the paper has been printed or the paper is accepted for publication. Please refer to the Article 2 (5) of "Supplementary Rules on Implementation of the Rules on the Requirements of the Doctoral Program in the Graduate School of International Development, Nagoya University"(22-01DE).

All but Dissertation (ABD)

The status of “all but dissertation” (ABD) may be granted to students who have obtained all the credits necessary for fulfilment of the Doctoral Program, but who have not submitted a Ph. D. dissertation yet. The GSID Meeting decides on this matter upon the request from the academic advisor working for them. Those who have been granted ABD status may submit Ph.D. dissertation for “Program Ph.D.” within three years after the status is granted. It must not exceed six years after entrance into the GSID. For more information, refer to “Supplementary Rules on Implementation of the Rules on the Requirements of the Doctoral Program in the Graduate School of International Development, Nagoya University” (22-01DE).

The earliest month when a Ph.D. degree is awarded after the submission of the Ph.D. dissertation

Those who apply for a Ph.D. degree may submit the Ph.D. dissertation and required documents any time of the year, according to the rules specified in “Rules on the Examination of the Ph.D. Degree at the Graduate School of International Development, Nagoya University” (21DE). The earliest month when a Ph.D. degree is awarded based on the date of submission are as follows.

Submission date of the Ph.D. dissertation	The earliest month when the Ph.D. degree is awarded
By the end of January	April
By the end of February	May
By the end of March	June
By the end of April	July
By a designated date in mid-June	September
By the end of July	October
By the end of August	November
By the end of September	December
By the end of October	January
By the end of November	February
By a designated date in mid-December	March

※ Ph.D. degrees are not awarded in August.

※ Designated dates in June and December will be determined and announced each year.

1. Ph.D. Dissertation Research (I-III)

- (1) At the beginning of each semester, inform the main academic advisor that you are going to take the subject of Dissertation Research.
- (2) The main academic advisor explains to students the content of the subjects and requirements for earning the credit.
- (3) The grade report shall be directly submitted from the main academic advisor to the GSID office.
- (4) For details of the requirement for earning the credits, ask the main academic advisor.

2. International Field Research to Identify Problems (A, B), International Internship (A, B)

- (1) In principle, the actual implementation of the above subjects must be conducted abroad. Further questions should be addressed to the GSID office.
- (2) The International Field Research to Identify Problems A/B should be conducted by a doctoral student for her/his Doctoral Course research. It is advisable to follow the guidance of a local expert (a faculty member or researcher in a partner university or institute with agreements for academic exchange and cooperation with GSID).
- (3) The International Internship A/B by a doctoral student shall be conducted in association with an international mission of an international organization, international cooperation agency, government, or private organization. It also can also involve training that occurs at those organizations.
- (4) Subject "A (1 credit)" refers to research, practice, or training of 22.5 hours or more, and subject "B (2 credits)" refers to research, practice, or training of 45 hours or more in total. However, when report writing is included in the hours of program involvement (research, practice, or training), the total hours of program involvement must be 30 hours or more for subject "A," and 60 hours or more for subject "B".
- (5) Before the research, practice, or training is begun, fill in the "Statement of Plan"(the format is available on the webpage above), get the stamp (*Inkan*) of approval from the main academic advisor, and submit it to the GSID office.
- (6) Within three months after the research, practice, or training is completed, submit the following documents to the GSID office.
 - (i) Application form for credit (available from the GSID office)
 - (ii) Work Time Record Sheet and Working Record Certification Form (available from the GSID office)
 - (iii) Report:

A report, typed on A4 paper, more than 1,600 words for subject "A" or 3,200 words for subject "B," must be submitted. The plagiarism rate of the report must be entered in the application form after using plagiarism checking software.

The report here refers to a document written by an applicant taking credits for subject "A" or "B" during his/her fieldwork/internship involvement or—if report writing is not performed during the time of the fieldwork/internship—to a document that is written based on knowledge and experience acquired from the fieldwork/internship after the completion of the fieldwork/internship. Documents distributed to an applicant during the fieldwork/internship cannot be submitted as a report.

(iv) Evaluation document by local supervisor (Free-format, one page. If there are some reports written by the student during the research, practice, or training period.).

(7) The Committee for Education and Student Affairs will first check whether the submitted documents satisfy the requirements for giving credit. If the requirements are satisfied, then the main academic advisor will evaluate and decide the grade.

3. Subjects of Master's Program

A student should receive a course registration form that lists subjects of Master's degree and fill it in, then submit it to the student affairs section of the GSID office. Refer to the main academic advisor whether subjects taught in the master's program could be counted as part of their requirement.

[Master's degree subjects that can be counted as credits for completion of Doctoral Degree in case of earlier completion]

All subjects included in the Master's degree.

Subjects already completed, including those listed above, may not be counted in this case if the student concerned already took the same subject during the Master's degree program.

However, students may be allowed to re-register completed subject(s) to count toward the requirement for graduation if the GSID Meeting committee approves it. In the above case, the re-registered subject will be recorded under a name of the "Lecture" which most closely relates to the re-registered subject field.

22DE Rules on the Requirements, Credits and Related Matters of the Doctoral Program in the Graduate School of International Development, Nagoya University

Article 1. Purpose

The Rules regulate subject registration and qualification of credits of the Graduate School of International Development, Nagoya University (hereinafter, referred to as “GSID”), unless the General Regulations of the Graduate School of International Development, Nagoya University (hereinafter, referred to as “the General Regulations of GSID”) provide otherwise.

Article 2. Course requirements

1. In the Doctoral Program, a student must acquire at least 6 credits including 6 credits of “Ph.D. Dissertation Research” as provided in Table 2 in the General Regulations of GSID”, and receive supervision in doctoral research.
2. Students may take only Ph. D. Dissertation Research I in the first year, Ph. D. Dissertation Research I and II in the second year, and Ph.D. Dissertation Research I, II, and III in the third year and after.
3. Credits for Ph.D. Dissertation Research are approved when the academic advisors of a student judge that the student has successfully passed the mid-term presentation for Ph.D. Dissertation Research. Department of International Development and Cooperation shall provide criteria to approve credits of each Ph. D. Dissertation Research.

Article 3. Qualification of completion (All but dissertation, ABD)

1. A student who is enrolled at the GSID longer than the provided years, and who wants to be qualified as a holder of credits under supervision in doctoral research to complete doctoral course (All but dissertation, ABD), shall submit a Research Supervision Certificate to the Dean with the approval of the academic advisor.
2. Upon the receipt of a request from the student, the Dean may certify the completion (All but dissertation) according to the decision of the GSID Meeting.

Article 4. Shorter Period Completion

When a student completes the Doctoral Program within a shorter period in accordance with the proviso of Article 31 of “Nagoya University General Regulations” of the Graduate School, the student will not be required to acquire credits for “Ph.D. Dissertation Research II and III” (in the case that the enrollment period is one year) or “Ph.D. Dissertation Research III” (in the case that the enrollment period is two years), respectively.

22-01DE Supplementary Rules on Implementation of the Rules on the Requirements of the Doctoral Program in the Graduate School of International Development, Nagoya University

For the Purpose of Application of Article 1

1. The procedures for taking courses in the Master' program applies correspondently to the Doctoral Program of the GSID.

For the Purpose of Application of Article 2

<Research supervision and submission of a Ph.D. dissertation>

1. Students who are enrolled in the Doctoral Program shall receive supervision of their research.
2. Doctoral students who have received supervision of their research must submit a doctoral research progress report to their academic advisor and co-advisors. The doctoral research progress report must contain the following information: the date of the submission, student's name, student number, the title of the Ph.D. dissertation (tentative), expected academic year for completing the doctoral dissertation, research progress to date, an outline for completing the dissertation, a list of publications, and a list of presentations at academic meetings. Every student who is going to make an oral presentation must submit the required documents specified below to his/her academic advisors one week before his/her presentation. After his/her presentation the student must fill in the Question and Answer Sheet of D1 (D2, D3) presentation, and his/her answers must be approved by his/her academic advisors.
3. Every doctoral student planning to earn credits for Ph.D. Dissertation Research I is required to make an oral presentation on his/her research, open to the public. Before the presentation, she/he must submit the following documents:
 - (1) A Doctoral research progress report.
 - (2) Certification of attendance to Plagiarism Orientation (designated form).
 - (3) Research proposal
4. Every doctoral student planning to earn credits for Ph.D. Dissertation Research II is required to make an oral presentation on his/her research, open to the public. Before the presentation, she/he must submit the following documents:
 - (1) A doctoral research progress report.
 - (2) Either one chapter of the dissertation or a summary of the dissertation in about 4,800 English words.
5. Every doctoral student planning to earn credits for Ph.D. Dissertation Research III is required to make an oral presentation on his/her dissertation, open to the public. On the basis of this presentation, if the three academic supervisors conclude that the student is capable of completing the dissertation, s/he is allowed to advance to the status of Ph.D. candidate. D3 students planning to earn a Ph.D. in March must pass this oral presentation by the end of October (end of April for those admitted to school in October) in the same academic year. Those wishing to earn the status of "all but dissertation" (ABD) must pass the oral presentation by one month before getting the status. Before the presentation, D3 students must submit the following documents:
 - (1) A doctoral research progress report.
 - (2) The table of contents and a summary of the entire Ph.D. dissertation.
 - (3) A major chapter of the dissertation or a summary of the theoretical or empirical results (including the data).
 - (4) A copy of a publication (either a published academic paper or published book). The publication must be a book or paper that satisfies all of the following requirements.

- a. It is a peer-reviewed manuscript accepted by a journal that falls into the top-level classification of the journal (e.g. the "article" category). However, taking the quality of the manuscript and the journal into consideration, the following three points will be judged under the agreement of the main and sub advisors: (i) whether a pre-publication paper must be posted, (ii) whether a paper from a non-peer-reviewed journal (including book) can be accepted, and (iii) whether the journal (or book) is of a sufficiently high academic level. A preliminary judgement is ascertained by the Preliminary Examination Committee and the Examination Committee, and the final decision is made by the GSID meeting;
- b. It is published or adapted for publication during the time of enrollment of the student;
- c. The paper should be a single author paper in principle. If there is no single author paper, there must be two co-authored papers and the student has to be the first author of one of papers; and
- d. The paper must be written in Japanese or English.

6. The dates for presentations for Ph.D. Dissertation Research II and III shall be announced in advance. Students, who wish to delay presentations for reasons relating to their research activities such as studying abroad or doing fieldwork, must report to the main academic advisor and obtain approval for an alternate schedule.
7. For each Ph.D. Dissertation Research presentation, questions and comments given during the presentation as well as responses to them should be summarized in a written form and approved by academic advisors promptly after the presentation
8. Students who have passed the presentation for Ph.D. Dissertation Research III and are wishing to earn a Ph.D. degree at the end of the academic year must submit the Ph.D. dissertation on or before the designated date in December (before designated date in June for those admitted to school in October).

For the Purpose of Application of Article 3

<All but Dissertation (ABD)>

1. Based upon the recommendations from the academic supervisors, the GSID Committee may certify the status of "all but dissertation" (ABD) to a doctoral student as stipulated below. The certification of ABD for a student who comes under the definition of (1) is at the end of March (the end of September for those who admitted to school in October), and the certification of ABD for a student who comes under the (2) shall be at any time.
 - (1) Those students who have earned credits and passed the presentation for Ph.D. Dissertation Research III stated in clause 5.
 - (2) Those students who continue to remain in the Doctoral Program after the third year and passed the presentation for Ph.D. Dissertation Research III within six years (excluding the length of leave).
2. Those who have been granted ABD status may submit a Ph.D. dissertation for "Program Ph.D." within six years (excluding the length of leave) from the date s/he entered the Doctoral Program.

23DE Rules on Program Requirements and Approval of Credits for the Doctoral Program (the MEXT Special Program for Private Sector Development to Achieve Sustainable Economic Growth in Asia)

Article 1. Purpose

The program requirements and the approval of credits, etc. in the doctoral program called “the MEXT Special Program for Private Sector Development to Achieve Sustainable Economic Growth in Asia” (hereinafter referred to as “this program”) of the Graduate School of International Development, Nagoya University (hereinafter referred to as “GSID”) are subject to provisions of the Rules along with the provisions of the General Rules of the Graduate School of International Development, Nagoya University (hereinafter referred to as “General Rules of GSID”).

Article 2. Program Enrollment

The international students who have passed the special entrance examination for this program as well as those who have passed the entrance examination for the Asian Development Bank-Japan Scholarship Program for doctoral students must enroll themselves in this program. Other interested doctoral students may also get enrolled in this program.

Article 3. Requirements for the Completion of This Program

1. The enrolled students must complete this program in order to be awarded a doctoral degree. The completion of this program requires the acquisition of the following credits in addition to six credits of the Ph.D. Dissertation Research (I-III) required for all doctoral students:

- (1) Basic subjects designated by this program (compulsory): 2 credits
- (2) Basic subjects designated by this program (compulsory elective): 2 or more credits
- (3) Advanced subjects designated by this program (compulsory elective: 3 or more credits

2. The “other interested doctoral students” enrolled in this program as mentioned in Article 2. may be awarded a doctoral degree by completing the requirements for doctoral students outside this program under the unavoidable circumstances preventing the completion of the program requirements.

Article 4. Required Subjects Designated by This Program

1. The enrolled students must acquire credits from among the following subject groups in order to fulfil the conditions specified in Article 3 (Clause 1).

- (1) Basic subjects designated by this program (compulsory): Japan’s Development Experience (2 credits)
- (2) Basic subjects designated by this program (compulsory elective):
 - Lecture on International Development B (Strategy in Global Business) (2 credits)
 - Lecture on International Development B (Global Business Affairs) (2 credits)
- (3) Advanced subjects designated by this program (compulsory elective) :

International Field Research to Identify Problems A (1 credit)

International Field Research to Identify Problems B (2 credits)

International Internship A (1 credit)

International Internship B (2 credits)

2. The program students who have completed the Master's degree program at the GSID and have already acquired required credits for the basic subjects designated in (1) and (2) above are exempt from taking these subjects. Those who have acquired credits for the following subjects are exempt from taking all or some of the subjects designated in (3) above, depending on the number of credits already acquired.

GSID Overseas Fieldwork (2 credits)

GSID Domestic Fieldwork (2 credits)

Independent Overseas Fieldwork A (1 credit)

Independent Overseas Fieldwork B (2 credits)

Independent Domestic Fieldwork A (1 credit)

Independent Domestic Fieldwork B (2 credits)

Article 5. Qualification of Completion (All but dissertation, ABD)

1. The students enrolled in this program longer than the provided years, and who want to be qualified as holders of credits under supervision in doctoral research to complete the doctoral program (All but dissertation, ABD), shall submit a Research Supervision Certificate to the GSID with the approval of the advisor.

2. Upon the receipt of a request from the students, the Dean may certify the completion (All but dissertation) according to the decision of the GSID Faculty Meeting.

21-02DE Submission of a Ph.D. Dissertation

Students who intend to earn a Ph.D. degree are required to submit a Ph.D. dissertation. Follow the timeline and instructions below:

1. Submission of documents for preliminary examination

You have to submit hard copies of (1)~(6) to the GSID Office and submit electronic files of (3), (4), (7) to the GSID Office.

(1) Ph.D. Dissertation: number for the preliminary examination committee (using flat files in blue color)

Layout and format: Refer to Layout and format of Master's Thesis on the previous page (11-07ME).

(2) Summary of the dissertation: number for the preliminary examination committee + 1
Either 1,600 English words or 4,000 Japanese characters.

(3) Resume (curriculum vitae) (in Japanese): number for the preliminary examination committee + 1, Excel file

(4) List of publications and presentations at academic meetings, etc.: number for the preliminary examination committee + 1, Word file

(5) Confirmation form for plagiarism check: single original

(6) Plagiarism declaration form for Ph.D. Dissertation: single original

(7) Result of Plagiarism Check: PDF file

[Submission deadline]

September graduation: around Mid June (detail will be announced)

March graduation: around Mid December (detail will be announced)

*If you submit the documents after the deadline, you cannot earn a Ph.D. degree in September/March.

2. After passing preliminary examination and after the GSID committee receives a Ph.D. Dissertation, if there is any modification in the new version of the dissertation (even a single word), you have to submit hard copies of following (1) to the GSID Office and submit electronic files of (2) to the GSID Office again.

(1) Ph.D. Dissertation: number for the dissertation committee (using flat files in red color)

(2) Result of Plagiarism Check: PDF file

3. Ph.D. degree (oral) examinations shall be conducted during a specific period stated below. Your dissertation committee shall directly notify you of the examination date.

September graduation: around Late July - Late August (detail will be announced)

March graduation: around Late January - Mid February (detail will be announced)

4. After passing the Ph.D. degree examination, you have to correct spelling and grammar and submit hard copies of (1), (2) to the GSID Office, submit electronic files of (3) to the GSID Office and send electronic files of (4)~(6) to your academic advisor.

(1) Ph.D. Dissertation: 2 (using flat files in yellow color)

(2) Internet Publication of Doctoral Thesis Confirmation Form: single original (copy on both sides)

(3) Result of Plagiarism Check: PDF file

Only if you have revised your dissertation (even a single word) after submitting a dissertation for dissertation committee.

(4) Ph.D. Dissertation: PDF file

(5) Summary of the dissertation: Word file

(6) Abstract of Dissertation: Word file

Only if you do not agree to the Internet publication of the dissertation. This may be same with the summary of the dissertation.

[Submission deadline] *No submission is allowed after the deadline under any circumstances

September graduation: around Early September (detail will be announced)

March graduation: around Mid-February (detail will be announced)

*If you submit the documents after the deadline, you cannot earn a Ph.D. degree in September/March.

Note:

* The GSID Office provides specified forms on the website.

* If you intend to complete Doctoral Program in less than three years, inform the GSID Office one year ahead of your intended graduation. The possibility of early graduation should be discussed with your academic advisor beforehand.

(An English Example)

Development and Women's Status in Bhutan:

A Case Study of Thimphu District

by

KOKUSAI Haruka

DISSERTATION

Submitted in Partial Fulfillment of the Requirements

for the Degree of

Doctor of Philosophy
in International Development

GRADUATE SCHOOL OF INTERNATIONAL DEVELOPMENT

NAGOYA UNIVERSITY

Approved by the Dissertation Committee:

Kaoru KOKUSAI (Chairperson)

Hanako KYORYOKU

Naomi OBAMA

Approved by the GSID Faculty Council: MonthX, 20XX

21DE Rules on the Examination of the Ph.D. Degree at the Graduate School of International Development, Nagoya University

Article 1. Purpose

The Rules provide for the dissertation evaluation and the examination for the Ph.D. degree at the Graduate School of International Development, Nagoya University (hereinafter referred to as “GSID”), along with the Regulations on Degree of Nagoya University (hereinafter referred to as “the Degree Regulations”).

Article 2. Qualifications for Submitting a Ph.D. Dissertation and Classifications of Ph.D. Degrees

1. In order to submit a Ph.D. dissertation, a student must satisfy one of the following conditions:

- 1) A student who, after being admitted to or advanced to the Doctoral Program in the GSID, is enrolled for three or more years and acquires the prescribed credits and receives supervision in doctoral research. However, for those who have achieved outstanding research results, a period of more than one year may be considered sufficient.
 - 2) A person who is considered to have academic capability equal or superior to those who have been enrolled in the Doctoral Program of GSID for three years.
 - 3) A person who is considered to have academic capability equal to or superior than those covered in 1) and 2) above.
2. The degree conferred on the student covered by 1) above, and who submits his/her dissertation to the GSID Meeting and is accepted within three years after his/her full retirement and within six years (excluding a period of leave of absence) after she/he is admitted to the Doctoral Program, and who has completed the screening within one year after the acceptance by the GSID Meeting, is referred to as Program Ph.D. The degree conferred on persons other than the above are referred to as Dissertation Ph.D.

Article 3. Procedures to apply for a Ph.D. Degree

1. Those who apply for a Ph.D. degree shall submit three copies of the following documents along with an application form for the Ph.D. degree and the degree examination fee to the Dean:
 - (1) Ph.D. dissertation
 - (2) Reference papers
 - (3) Summary of Ph.D. dissertation
 - (4) List of publications
 - (5) Resume (curriculum vitae)
 - (6) Other documents which the GSID requests (Refer to “Submission of a Ph.D. Dissertation”(21-02DE)).
2. The application for the Ph.D. degree may be submitted at any time.

Article 4. Preliminary Examination

The GSID Meeting establishes a Preliminary Examination Committee for those who apply for the Ph.D. degree as stated in Article 3. The Preliminary Examination Committee shall report the result of the preliminary examination to the Dean.

Article 5. Dissertation Committee

1. After the Dean receives a Ph.D. dissertation that has passed the preliminary examination provided in Article 4, the GSID Meeting shall appoint three or more faculty members to the Dissertation Committee, taking into account the opinion of the principal academic advisor. Regarding Dissertation Ph.D., the procedure is stipulated in Article 6.
2. The Dissertation Committee shall be composed of three or more professors, scholars, and other experts including the principal academic advisor. However, at least two of the members must be professors from GSID.
3. In principle, the Chair of the Dissertation Committee shall be the principal academic advisor.

Article 6. Procedure for Granting a Ph.D. Degree

Within one year from receiving the application materials for a Ph.D. degree, the Dissertation Committee shall evaluate the Ph.D. dissertation, conduct a Ph.D. degree examination, and submit the results to the GSID Meeting. If a particular reason is involved and if the GSID Meeting approves after due deliberation, the examination period may be extended.

Article 7. Evaluation of Ph.D. Dissertation

The Dissertation Committee shall evaluate the Ph.D. dissertation after referring to other documents submitted. The evaluation result shall be either pass or fail, decided by a majority vote of the Committee.

Article 8. Ph.D. Degree Examination

1. After the candidate receives a passing grade on his/her dissertation, the Dissertation Committee shall conduct a Ph.D. degree examination that may be either an oral or a written examination.
2. In the Ph.D. degree examination, the Dissertation Committee may ask questions on the candidate's Ph.D. dissertation, his/her knowledge of the field of specialization, and his/her ability to engage in self-directed research activities or perform highly specialized work.
3. Candidates for Dissertation Ph.D. are required to take a comprehensive examination to determine whether she/he possesses at least the same level of specialized academic knowledge as those who complete the Doctoral Program in GSID, in addition to the matters covered in paragraph 2 of the present Article.
4. The result of the Ph.D. degree examination shall be either pass or fail, decided by majority vote of the Dissertation Committee.

Article 9. Reporting Results of the Ph.D. Degree Examination and Final Decisions

1. The chair of the Dissertation Committee shall submit a written report on the Ph.D. degree examination result to the GSID Meeting, which must include:
 - (1) A summary of the Ph.D. dissertation (of no more than 2,000 Japanese characters).
 - (2) The result of the Ph.D. degree examination.
2. The GSID Meeting shall make a final decision regarding whether to award a Ph.D. degree to the candidate based on the report mentioned above.
3. By the attendance of more than two-thirds of the GSID Meeting members (excluding those who are abroad or who are on leave from their positions), a vote may be taken. The Ph.D. degree shall be awarded by a two-third majority of the members present and voting.

Article 10. Re-examination

A candidate who is denied a Ph.D. degree by the GSID Meeting may resubmit the Ph.D. dissertation after receiving instructions from academic advisors, and s/he may retake a degree examination under the Rules.

Article 11. Publication of the dissertation

1. As provided by the Nagoya University Degree Rules, persons to whom a doctoral degree is granted must publish their dissertation and abstract on the Internet through the Nagoya University Repository. However, where there are unavoidable reasons, with the approval of the GSID Meeting, this will not be applied.
2. A candidate must submit the electronic data and other documents that are necessary for publication of dissertation to the GSID. (Refer to "Submission of a Ph.D. Dissertation" (21-02DE)) Candidates must conduct all necessary measures relating to the copyright if necessary.

21-01DE Supplementary Rules on the Implementation of the Rules on the Evaluation of Candidates for the Degree of Philosophy (Ph.D.) at the Graduate School of International Development, Nagoya University

For the Purpose of Application of Article 2 (Qualifications for Submitting a Ph.D. Dissertation)

1. The requirement for “receive supervision on doctoral research,” as indicated in Article 2, paragraph 1, 1) of the Rules, may be fulfilled based on the requirements for “all but dissertation” (subsequently referred to as “ABD”) set by the GSID Meeting.
2. “Outstanding research results,” as stated in Article 2, paragraph 1, 1) of the Rules shall imply that the contents of the research results that have already been published in journals or books are approved as appropriate for the principal part of the Ph.D. dissertation.
3. When a third-year doctoral (D3) student receives necessary supervision and submits a Ph.D. dissertation, the regulation in Article 2, paragraph 1, 1) of the Rules shall be applied.
4. “A person who is considered to have academic capability equal or superior to,” as stated in Article 2, paragraph 1, 2) of the Rules shall be those who meet any of the following criteria:
 - (1) Those who have completed a doctoral program at another graduate school, which is equivalent to the Doctoral Program in the GSID.
 - (2) Those who have acquired a Master’s degree or equivalent degree in the field of international development and who have a satisfactory research career and research achievement, thereby considered to have attained knowledge equivalent or superior to those who have enrolled in the Doctoral Program of the GSID for three years.
 - (3) Those who have been engaged in research for more than seven years after acquiring a Bachelor’s degree and who are, through the subsequent research achievement, considered to have attained knowledge equivalent or superior to those who have enrolled in the Doctoral Program of GSID for three years.
For approval of his/her research record, the candidate must have been engaged in research related to the topic of his/her Ph.D. dissertation, in addition to publishing papers and presenting research findings at academic meetings. If necessary, the candidate’s research supervisor may be asked to provide a certificate of his/her research record.

For the Purpose of Application of Article 3 (Procedures to apply for a Ph.D. Degree)

1. The approval of the academic advisor shall be obtained before submitting an application for a Ph.D. degree.
2. The fee shall be waived for those who are classified under Article 2, paragraph 1, 1) of the Rules and apply for a Program Ph.D.

For the Purpose of Application of Article 4 (Procedures for Preliminary Examination)

1. When the principal academic advisor asks for a preliminary examination for his/her student, the following procedures must be followed:
 - (1) At the GSID meeting, the principal academic advisor must request a Ph.D. degree examination by submitting the candidate’s table of contents and summary of the Ph.D. dissertation.
 - (2) The GSID meeting shall select three or more Preliminary Examination Committee members, including the principal academic advisor. If necessary, a faculty member from another graduate school may be selected.
 - (3) If the candidate passes the preliminary examination, the GSID meeting shall advise the Dean to initiate the stipulated Ph.D. dissertation examination procedure.
2. In the case of a candidate applying for the Program Ph.D., his/her three academic advisors may serve as Preliminary Examination Committee members. When the number of advisors is fewer than three, additional member(s) shall be selected as outlined by Clause 1, 2) above.

For the Purpose of Application of Article 5 (Acceptance Date of the Application for a Ph.D. Degree Examination)

The acceptance date of the application for a Ph.D. degree examination approved by the Dean shall be the date when the GSID Meeting authorized the application.

For the Purpose of Application of Article 8 (Comprehensive Examination for a Dissertation Ph.D.)

1. To allow the Committee to evaluate the knowledge of a candidate pursuing a Dissertation Ph.D., the candidate must submit his/her research papers and take either an oral or a written comprehensive examination. The purpose of the examination is to determine whether the candidate possesses specialized academic knowledge and language capabilities equivalent or superior to those who complete the Doctoral Program in GSID. The evaluation (pass or fail) shall be made by majority vote of the Examination Committee members.
2. If the candidate meets any of the following criteria, part or all of the comprehensive examination stated in Article 8, paragraph 8, may be omitted.
 - (1) The candidate is a member of the GSID Meeting.
 - (2) The candidate has completed or partly completed the Doctoral Program in GSID or other graduate schools.
 - (3) The candidate holds a Master's degree.

22-04DE Requirements to Complete the Doctoral Program in a Shorter Period

1. The GSID Meeting shall confirm that one of the following conditions is satisfied.

- (1) You have already published a book related to your dissertation as the sole author
- (2) You have already published at least three articles in peer-reviewed journals related to your dissertation.

Moreover, one of the following must be met:

- ① You are the sole author of all of the three articles,
- ② You are the sole author of two of the articles, and in a co-author of the other one, or
- ③ You are the sole author of one of the articles, and a co-author of the other two. In this case, you must be the first author of one of the co-authored articles.

2. The publication requirement in (1) and (2) may be met by submission of a certificate issued by an editor which proves that your paper is to be published in a book or a journal.

21-03DE Plagiarism and Penalties

Obligation to attend a Plagiarism Prevention Orientation

All GSID students must attend a Plagiarism Prevention Orientation at least once during enrollment period.

Plagiarism: What is it, and how do I avoid it?

Plagiarism is using another person's words or ideas as if they were your own. Plagiarism can be intentional or unintentional, but is a problem either way. Intentional acts of plagiarism are subject to severe punishments (see Appendix: Disciplinary Action and educative measures for students), including expulsion and suspension from the university. Unintentional acts of plagiarism are usually not as severely punished, but can still cause damage to your reputation and career.

Definitions of plagiarism used at Nagoya University:

- Copying words and images from websites without permission and submitting them as your own work
- Copying word for word or misappropriating the studies or research results of other people (including reports and theses).
- Falsifying or substituting research results.

(Source: 2008 Study Tips for First-Year Students at Nagoya University, p 17)

Intentional acts of plagiarism are unethical acts deliberately committed and can range from directly stealing another author's words to recycling your own previous research and trying to pass it off as new. Unintentional acts of plagiarism are usually the result of carelessness in research and documentation, or a fundamental misunderstanding of acceptable ways to make use of others' research.

At the Graduate School of International Development, all students submitting theses, dissertations or journal articles in either English or Japanese must first check their work for plagiarism using the Turnitin online service. Please remember to consult with your academic advisor before submitting your paper to any academic journal. You should also avoid plagiarism in writing coursework reports.

21-04DE Students with “All But Dissertation” Status

1. Turnitin is not available for the students with the ABD status, except for the case in which plagiarism check of a doctoral dissertation is conducted following the instruction by the GSID Office.

40-05PE Office Procedures

1. Various Procedures

In the following cases, you need to fill out and turn in the appropriate forms to the GSID Office. Obtain the forms from the following GSID website. The forms that require confirmation by your academic advisor should be submitted by email through your academic advisor.

<https://www.gsid.nagoya-u.ac.jp/gsidoffice/openfile/kyoumu.hp/kyoumuindex.html>

(7) will be distributed at the Student Support Desk.

- | | |
|---|---|
| (1) Leave of absence from school*1 | Leave of absence request form |
| (2) Return to school after absence*1 | Request form for returning to school from absence |
| (3) Withdrawal from school*1 | Withdrawal request form |
| (4) Change of address*2 | |
| (5) Change of nationality or name*2 | |
| (6) Change of guarantor | Letter of guarantee |
| (7) Lost of student ID card | Request form for a new student ID card |
| (8) Going overseas*3 | Application to notify one is going overseas |
| (9) Studying at an overseas institution*3 | Studying abroad form |

*1 (1)(2)(3) If medical reasons make it necessary for you to withdraw, take a leave of absence, or request return to school, you must attach an official note from a physician explaining your medical condition to be submitted together with your request form. Submit the request documents at least two months in advance. However, since it is related to the payment of tuition fees, if there is a transfer in the fall semester (October to March), the deadline for submitting documents will be early August, and if there is a transfer in the spring semester (April to September), it will be early February.

*2 (4)(5) Please contact GSID Office.

*3 (8)(9) Before you go abroad, you must submit to the GSID Office "Application to notify one is going overseas" irrespective of whether your travel purpose is sightseeing or not. GSID may reach you in emergency cases such as disasters.

Step 1: Print "Application to notify one is going overseas" after inputting necessary information in the form. The form is obtainable at: <https://tokou.iee.nagoya-u.ac.jp/tokou/>

Step 2: Get approval from your academic advisor and submit the form to the GSID Office.

2. Issuance of Certificates

If you need the following certificates indicated below, apply at least 3 days (Japanese version) and three days (English version) (excluding Saturday, Sunday, and national and other holidays) in advance. Certificates of (1) to (5) can be obtained from the certificate issuing machines in lobby of the Student Affairs Office. The password for the machine is the same as the password of Nagoya University ID password.

If you need a certificate that is not available at the machine, or if you cannot come to the university, apply from the website below.

<https://mado.adm.nagoya-u.ac.jp/> (Nagoya University ID and password are required to log in.)

<https://mado.adm.nagoya-u.ac.jp/syomei> (Instruction for Online Certificate Issuance)

- (1) Certificate of enrollment (Unavailable during the leave of absence.)
- (2) Certificate of Expected Completion (Unavailable during the leave of absence. Only M2 can obtain certificate in Japanese from the machine.)
- (3) Academic Transcript (Only students enrolled after AY2020 Available from the machine)
- (4) Health Evaluation Report (It is not issuable unless you have received the health checkup in the university.)
- (5) Gakuwari (Student discount for public transportation) *

If you need another type of certificate, you should consult the GSID Office.

*Students discount is available when they take public transportation for returning home, practical training, social studies tour, or job hunting by showing the student discount coupon. Pay attention to the expiration date. The machine may stop due to maintenance. Students who misuse the student discount certificate will be suspended from the subsequent issuance and will have to pay a surcharge of three times the fare.



GSID Office



NU-mado

3. Student ID card

The Student ID card is used not only to prove your student status but also to access to GSID/university facilities (e.g., Computer rooms, GSID building after hours). It is provided to new students at the GSID Office when they enroll themselves in GSID. Carry it always with you. In case the card is lost or heavily damaged, you should ask for reissue of the card at the Student Support Section of Student Affairs Division by submitting a form to reissue a Student ID card. When the card is expired because you stay longer than the prescribed regular period, you will receive a new card at the Office without applying.

4. Study Rooms (“Insei-shitsu” in Japanese)

<Study Rooms for MC students>

The large rooms of #208, 305 and 310 can be used for Master’s students’ private study. Contact the Inseikai (inseikai@gsid.nagoya-u.ac.jp), volunteer administrative group from the GSID students, for seating arrangements and usage. The seats will be replaced at the end of March every year.

<Study Rooms for DC students>

The small rooms of #203, 206, 207,303,304,307,309,408,707 can be used for Doctoral students’ private study. Seating arrangement and usage permission will be handled by GSID Office. For details, refer to "Rules on the Use of the Study Rooms for Doctoral Students of GSID" (41PE).

5. Mailbox (Internal use only)

Mailbox is in Room 305 on the 3rd floor of the GSID building. You will receive important documents through it. Please check it regularly.

6. Bulletin Boards

Please check the Bulletin Boards on the 1st floor regularly for information on cancellations of classes, make-up lectures, changes in classrooms, and other information. In addition, it may be announced on the GSID Office website (in the previous page) or by e-mail.

7. University Email Account

Notifications from the university will not be sent to your personal address, so check your email regularly. Please make sure as well to delete unnecessary emails so that the mailbox does not exceed the maximum capacity.

8. Health Checkup

Health Checkups are conducted in April. Students are requested to have all examinations. Please watch out for notices regarding the dates, times, location on the NU-mado. website in early April. If you do not participate, the university cannot issue the health evaluation report, which may be necessary for your job hunting, application for scholarships, and entrance examination in Japan.

9. Use of Automobiles and Bicycles to Come to the University

To maintain safety and a good educational environment, the university controls entrance and parking of automobiles and motorcycles in Higashiyama campus. It is not allowed to get into the campus by automobile or motorcycle without permission. If you need to get a regular permission, apply before the designated deadline at Nagoya University Environment & Safety Support Division Transport Office (in Administration Bureau No.3).

If you need to get a temporary permission, apply at least 10 days before the desired date at Student Affairs Office. (Please consult in advance for the first time.)

Card type	Eligible applicant	Valid period	Commission including handling fee
Regular	Ph.D. students who live in the area from which it takes over fifty minutes to the University by public transportation. The area is specified by the President of the University.	1 year at maximum	1,400 yen * months + 1,000 yen
Temporary	Those whom the Dean considers being persons who need to drive into the campus for the necessity of education and research.	One time	300 yen
Motorcycles	Those who live in the area from which it takes over thirty-five minutes by public transportation. The area is specified by the President of the University.	1 year	Free of charge

Bicycles are also regulated by the University in the campus. Bicycles must have a university registration sticker put on it. The sticker is issued at the Student Affairs Office. Without the sticker, bicycles in the campus may be considered to be unregistered and confiscated by the University.

10. Payment of Tuition Fee

The tuition fee shall be paid by direct debit from your bank account which is notified to the GSID office. The notification shall be made when you take admission procedures. Be careful to keep bank balance sufficient for the payment one day before the designated date for it at the latest.

Semester	Time for payment
Fee for the spring semester.	April. (May only in the first year in the case of April entrance)
Fee for the fall semester.	October (November only in the first year in the case of October entrance.)

Whole or half of the fee may be exempted upon the request on condition that you have some financial difficulties and you are an excellent student in academic achievement. You need not make payment of the fee after you make the request for the exemption to the University and until the final decision is made on this matter by the University.

11. Scholarships

The Japanese government, local governments, and private foundations provide scholarships to international students studying in Japan. They are granted or loaned to students who are and excellent in character and academic record with economic difficulties in disbursement for school expenses.

(1) Japan Student Services Organization (JASSO) Scholarship.

This is available for students with Japanese nationality or with a visa which has no restrictions on activities in Japan.

① Application for the scholarship

Students who want to apply for the scholarship must fill the form supplied by the Faculty Office, submit it to the Office and lodge the application form through the Internet (Scholarnet) to get a recommendation from the University. Information on the deadline for application for the scholarships is posted on the white Bulletin Board near the Faculty Office or NU-mado (<https://mado.adm.nagoya-u.ac.jp>) in early April.

② Transfer of the scholarship

Scholarship is transferred on the designated date every month to your bank account from which you can draw money on or after the transfer is completed.

③ Verification on the scholar's status

Once a year from December to January, JASSO scholars must take verification procedures on their status.

If you fail to do so, the scholarship will be cancelled. The detailed information will be supplied on the white Bulletin Board near the Faculty Office.

(2) Scholarship by local governments and private foundations

Announcement of the information about the scholarship, its eligibility and other related matters is made on the white Bulletin Board or in the website of the university.

URL: <https://en.nagoya-u.ac.jp/academics/scholarship/index.html>

12. Exemption of Tuition Fee

The tuition fee (Whole or half) may be exempted after the consideration by the university upon the request, if one of the conditions indicated as a student who has difficulties to pay the tuition fee for financial reasons and excellent in the academic record.

The tuition fee exemption (full exemption or half exemption) may be permitted within the budget if a student has difficulties to pay the tuition fee for financial reasons, and if the student' academic record is recognized as excellent, or if it is recognized that the tuition fee is extremely difficult to pay due to special circumstances, the selection will be made based on the applicant's application.

Information on the application qualification and period will be posted on the NU-mado. website (P. 57).

“11. Scholarships” and “12. Exemption of Tuition Fee” is also posted on the Nagoya University's website.

<https://en.nagoya-u.ac.jp/academics/scholarship/index.html> (Top→Campus Life→Scholarships And Fee Exemption)

13. Personal Accident Insurance for Students Pursuing Education and Research (PAS) and Liability Insurance for Students Pursuing Education and Research (LSR)

Personal Liability Insurance for Students is a nationwide system to indemnify students for injury incurred during regular curricular activities including experiments and practical training, university events, extracurricular activities, or while commuting to or from university or taking rest in the university campus.

Personal Liability Insurance for Students ensures students against personal liability claims in the case of injury to someone or damage to another person's property during regular curricular activities, university events, extracurricular activities or while commuting to or from the university.

These insurances will be introduced when new students take admission procedures. Students remain in the university beyond the regular minimum years to complete the program are expected to carry these insurances at the beginning of the academic year.

Students who are planning to participate in internships or teacher's training are required to get insured by them.

Immediately report to the GSID Office, when you have an accident. A delayed report may make it difficult to collect on the insurance.

14. Grade Inquiry

If you have any doubts about a grade you are given for a course you take, you can make an inquiry to the instructor of the course by submitting "Grade Inquiry Sheet" to the GSID Office within a specified date after the academic transcript is provided. You can do so about a course for which grade is not given in the transcript, although you are registered in it.

Grade Inquiry Sheet

Date: (Month) (Date) (Year) _____

■ For student (Only inquiries from the student him/herself will be accepted)

Affiliation/ Year	Department Year	Name (Signature)	
Student ID		Contact (Cell no. etc.)	

Details of Inquiry

Subject		Day/Period	
Grade	S • A+ • A • B • C • C- • D • F • Absent	Instructor name	

Details of Inquiry (Please write concrete details and reason for inquiry below.)

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Notes:

- Please submit to the Student Affairs Office, GSID within the specified date.
- This Sheet cannot be used to request corrections to grades.
- Please carefully confirm the evaluation method in the relevant syllabus when making an inquiry.

■ For administrative staff

Date of Receipt	Receipt		Date of Response	Total
/ /	Seal		/ /	

■ Instructor's reply (Please submit to appropriate office after filling in this box)

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Responder: _____

Student Affairs Committee Member Confirmation _____

Student Confirmation _____

Committee for Education and Student Affairs

GSID has an Assistant Professor whose responsibilities include providing assistance in writing theses/papers in English.

In order to allocate his/her time fairly equally among students who need his/her assistance, the Committee for Education and Student Affairs has set the following rules.

1. A student must obtain approval from his/her academic advisor before submitting a manuscript to the Assistant Professor. The academic advisor will approve a manuscript for language check when she/he considers the work to be of a level adequate for submission to the review process for academic degrees.
2. In principle, only non-native English speakers may submit English manuscripts for English check.
3. Manuscripts that may be submitted include Master's theses, Ph.D. dissertations, and papers for submission to the Forum of International Development Studies. Papers for submission to other journals will be checked subject to the Assistant Professor's approval. Term papers and other coursework materials are not accepted.
4. The Assistant Professor will mainly correct grammar (e.g., usages of articles and prepositions) and wording. In addition, s/he can also give advice on how to quote sentences and cite references. In general, s/he will not be able to correct tables, figures, or technical terms.
5. Before submitting a manuscript to the Assistant Professor, the student must perform a grammar check using the premium version of Grammarly. You must correct all critical (red underlined) issues. In other words, the manuscript you submit should have zero critical issues. You should also attempt to correct all advanced (yellow underlined) issues, but if you find yourself unable, you may forgo fixing certain advanced issues. Note that Grammarly may misidentify some nonissues as issues; in these cases, please click ignore or dismiss. If you have any questions regarding the use of Grammarly, please contact the Assistant Professor.
6. Students must provide the Assistant Professor with sufficient time to correct their manuscripts. During busy months (September - January), you may have to wait 1-2 weeks or longer. When several students request assistance at the same time, the Assistant Professor may have to limit the number of pages to be checked. For details, please contact the Assistant Professor directly.
7. One of the principal duties of the Assistant Professor is conducting research. Thus the Committee has to ensure that no student makes excessive demands on him/her and that s/he can devote sufficient time to his/her research. If you wish to receive extra assistance, you must make your own arrangements (including compensation) with graduate students who are native or native-level speakers.
8. When students would like to request the services of the Assistant Professor, please contact him/her in advance to make an appointment.

40-03PE Internship

1. Internship Plan/Report

When you start an internship, fill the form (GSID Internship Plan/Report) and submit it to the GSID Office. After you come back, you need to sign the bottom of this form and resubmit it. The form is required to all students who conduct internship, no matter whether you apply for credits of the courses of Independent Overseas/Domestic Fieldwork A, B or not.

2. Credits for Internship

Credits could be given for some of internship as "Independent Overseas Fieldwork A", "Independent Overseas Fieldwork B", "Independent Domestic Fieldwork A" or "Independent Domestic Fieldwork B." Title and number of credits vary in accordance with length and contents of the internship. For details, please refer to "[Application Procedure of Credits for Independent Fieldwork](#)"(11-06ME) and "[Registration Procedure for Subjects Offered in the Doctoral Program](#)" (22-02DE).

3. Internship at UNESCO Bangkok and IOM

GSID has Internship Agreements concluded with UNESCO Office in Bangkok and International Organization for Migration (IOM), and recruits candidates according to the situation of each institution every year. When you get permission to do internship at the above two organizations, you are required to submit Internship Form 1 and Form 2 with a copy of the insurance policy before you leave Nagoya. The original forms shall be submitted to the Faculty Office upon the approval of your academic advisor. One copy shall be submitted to the academic advisor. The other shall be retained by the student.

40-04PE Research Student Progress Report

Research students at the Graduate School of International Development, Nagoya University, must submit the Research Student Progress Report to the Dean with the approval of their academic advisor by the end of February. The Research Student Progress Report must be prepared according to the following items and order, using the A4 size paper.

1. Date
2. Name and Department
3. Starting year as research student
4. Title of the research project
5. Research progress up to the present (less than 800 English words)
6. Plan of the next academic year's research (less than 800 English words)
7. List of publications (published articles, research notes, research reports, etc. and presentations at academic meetings)

40-06PE Academic Advice

At the time of initial registration, every M1 student is assigned a “faculty advisor” who will assist you with academic matters, such as program planning and the selection of courses. Faculty advisors can help you identify your interests and make course selections. You are advised to consult with your advisor regularly. The advisor serves in this capacity until you select the field of specialization in which you will write your master's thesis. In July of your first year in GSID, you will choose a professor as your academic advisor under whose academic supervision you will write master's thesis. In principle, Monbukagakusho scholarship students are not allowed to change their academic advisor.

40-07PE Consultation on Research Supervision and Courses

At the graduate level, research supervision by one’s academic advisor makes up an important part of the student's education. If you, a master’s course student, experience any difficulties with your academic advisor and feel it difficult to discuss the problem directly with your academic advisor, please consult with the head of your specialized field, course, or special program. Similarly, if you experience any problems in your courses that are difficult to discuss directly with the course instructor, please consult with the head of your specialized field, course, or special program. If the head of your specialized field, course, or special program is your academic advisor or course instructor, please consult with the Dean and Vice Deans. If you experience any difficulties with your “faculty advisor” during the first semester of your M1 year, please consult with the Dean and the Vice Deans. For doctoral course students as well, please consult with the Dean and the Vice Deans.

Heads of specialized fields, courses, and special programs are as follows:

Program in “Economic Development Policy and Management”	Prof. Tetsuo UMEMURA (Ext. 4962)
Program in “Education and Human Resource Development”	Prof. Shoko YAMADA (Ext. 4968)
Program in “Inclusive Society and State”	Prof. Takeshi HIGASHIMURA (Ext. 4978)
Program in “Peace and Governance”	Prof. Hideo YAMAGATA (Ext. 4972)
Program in “Poverty and Social Policy”	Prof. Sanae ITO (Ext. 4977)
Global Leader and Career Course	Assoc. Prof. Masakazu SOMEYA (Ext. 4969)
Special Program in “Global Business Professionals”	Prof. Aya OKADA (Ext. 4960)

The Dean and the Vice Deans are as follows:

The Dean	Prof. Aya OKADA (Ext. 4960)
The Vice Deans	Prof. Takeshi HIGASHIMURA (Ext. 4978)
	Prof. Yuzuru SHIMADA (Ext. 4961)

40-08PE Consultation Concerning Harassment

Nagoya University has guidelines and rules to prevent and deal with harassment in the university. Consultation concerning harassment is available at the following Consultation Center on campus.

Nagoya University Harassment Consultation Center

Furo-cho, Chikusa-ku, Nagoya, Japan 464 -8601

TEL: 052 -789 -5806 Mon-Fri (Except National Holidays) 9:00-17:00

FAX: 052 -789 -5968

e-mail: h-help@adm.nagoya-u.ac.jp

URL: <http://www.sh-help.provost.nagoya-u.ac.jp/english.html>

At GSID, two faculty members will provide information regarding the procedures to be followed in preventing and dealing with harassment at the university:

40-09PE Consultation Concerning Mental Health

In the Research Center of Health, Physical Fitness and Sports and in the Center for Student Counseling (Mental Health Section), there are counselors and other mental health workers who you can talk to about any problems you may have. If necessary, they can introduce you to more specialist care. Reservations need to be made for consultations. They can be made by visiting the Health Administration Office (1st Floor) or by contacting the office phone or e-mail below:

TEL: 052-788-6276

URL: <http://gakuso.provost.nagoya-u.ac.jp/english/index.html>

40-10PE Guideline for GSID Facilities

Hours and Instructions

	Weekdays (Monday through Friday)	Weekends, National Holidays, Summer Vacation, New Year Holidays
Open Time	7 : 30~22 : 00 Student ID card is needed to enter before 8:00 and after 20:00.	8 : 00~18 : 00 Student ID card is needed to enter.
Study Room Student Lounge Printing Room	7 : 30~22 : 00	8 : 00~18 : 00
Computer room (Information Media Studies System GSID Satellite Lab.) Room 712	7 : 30~22 : 00 * Close: December 28 and maintenance periods. * Student ID card is needed to enter. Available except for lecture hours.	not available
GSID Library 4th floor (Room 409)	9 : 30~19 : 00 * The library opens until 17:00 during summer vacation (except for September) and spring vacation. *The library closes from December 28 to January 4 (The dates are subject to change.) <Borrowing Books> * You need your student ID card or Central Library Card to borrow library materials. The maximum number and period Graduate Students and Reserch Students can borrow are as follows. - Books: 30 pieces for 3 months. (When other students or professors request to use the books you are borrowing, the library staff may ask you to temporarily return them.) - Teaching materials, Journals, Reference books: Temporary borrowing or Overnight loan. - Language learning materials: 2 pieces for a month. - Recommended books, PhD. Dissertation and Audio-Visual Materials: 2 pieces each for a week.	not available

* Facilities may temporarily close and it will be accnounced in advance. There are no administrative staffs in the GSID building at night, on the weekend and holidays. It is students responslibity to turn off airconditioners, lights and computers when you leave.

International Student Services (Ryugakusei Soudan-Shitsu)

GSID International Student Services is a primary resource for international students. An advisor at GSID International Student Services is available to give advice and support to the GSID international students.

In walk-in hours, international students can meet with the advisor on a “first-come, first-served” basis. However, there are times when the advisor is absent, so scheduled appointments by e-mail or telephone to meet with the advisor are welcome especially for more complex issues and questions. Also, when you make an appointment or ask a question, you should make it a few days in advance. We are pleased if you make the most of the services provided by the International Student Services.

Advisor	Room no.	Ext.	E-mail address	Clients
KAMPEERAPARB, Sunate	110	5079	sunate@gsid.nagoya-u.ac.jp	Advising to the GSID international students, e.g. providing the information and support about visa issues, living in Japan, tutor, scholarship, etc.

Note: For those interested in studying at GSID, e.g. the information about privately-financed research student program, etc., please send an inquiry to iss@gsid.nagoya-u.ac.jp.⁴⁾

41PE Rules on the Use of the Study Rooms for Doctoral Students of GSID, Nagoya University

Article 1. Purpose

The Rules prescribe the management, operation and other matters of the Study Rooms for Doctoral Students of GSID, Nagoya University (hereinafter referred to as "Study Rooms").

Article 2. Aim of the Study Rooms

The aim of the Study Rooms is to provide Doctoral Students of GSID, Nagoya University (Hereinafter referred to as the "students") with a good study environment.

Article 3. Management

The Study Rooms shall be managed by the GSID Office.

Article 4. Students Entitled to Use the Study Rooms

Students entitled to use the Study Rooms, in principle, shall be those who are enrolled at the Doctoral Program of GSID.

2. Following students are not allowed to use the Study Rooms.

- (1) Students who are granted permission to take a leave of absence for a long term in the next academic year.
- (2) Students who will leave GSID to study abroad in the next academic year.

3. "A long term" prescribed in Article 4, paragraph 2 shall imply a period of more than three months in principle.

Article 5. Request for Use of the Study Rooms

Students who wish to use the Study Rooms must fill in and submit "Application for Use of the Study Room" to the GSID Office by the specified date.

Article 6. Permission for Use of the Study Rooms

The Dean of GSID shall grant the permission of the use of the Study Rooms and assign a room to students for their use in accordance with rules prescribed separately.

Article 7. Permitted Period of Use

Permission for use of the Study Rooms, in principle, shall be valid only for one academic year from April to March of the next year.

2. The dates for beginning to use and leaving the Study Rooms shall be informed by the GSID Office.

Article 8. Obligations

Students must preserve the facilities, fixtures and equipment of the Study Rooms in good condition and maintain a pleasant environment. Students are also required:

- (1) Not to use the Study Room for any purpose other than study;
- (2) To use only the Study Room assigned to them;
- (3) To use facility, fixtures and equipment of the Study Rooms with due care of a good manager;
- (4) Not to bring unnecessary personal belongings into the Study Rooms;
- (5) To follow the instructions given by GSID to prevent fire, to administer health and hygiene, to prevent disaster,

and the instructions for management of the Study Rooms.

Article 9. Liability

Students must promptly restore facilities, fixtures and equipment that they have damaged or destroyed, either willfully or negligently, to their original condition or pay compensation for the damage.

Article 10. Leaving the Study Room

Students shall remove all personal belongings in an appropriate manner and leave the Study Rooms:

- (1) When the permitted period of use has expired;
- (2) When a student has lost their status as a student of GSID; or
- (3) When a student gets a leave of absence or is allowed to study abroad.

2. The Dean of GSID may rescind the permission of use of the Study Rooms and order a student to leave the assigned room:

- (1) When the student is difficult to share the Study Room with other students.
- (2) When the student does not use the Study Room.
- (3) When the student has caused or is causing any serious harm to the management and operation of the Study Room.

3. GSID shall not be liable for any loss that would occur to the student who leaves Study rooms for the reasons prescribed in the preceding two paragraphs.

4. When some personal belongings remain in the Study Room after the date for leaving the Study Room, GSID may order the students who occupied it to remove them.

42PE Rules for Using GSID Computer Rooms

1. Entitled users of the computer rooms

Faculty staff and students of GSID. Others with special reasons who wish to use the facilities must apply to the Computer Network Committee for permission.

2. Service hours

From 8:00 AM to 10:00 PM on weekdays for faculty staff and students of GSID.

3. Rules to be observed

- 1) You must observe the service hours.
- 2) Do not use computer rooms for non-academic or non-research purposes.
- 3) Take off your shoes before entering the rooms.
- 4) You must not bring food or drink into the rooms.
- 5) You must not smoke in the rooms.
- 6) You must not install or re-install any software without permission. If you need to install software for educational or research use, apply to the Computer Network Committee through your academic supervisor. The cost must be borne either by the applicant or by the supervisor. Any software installed without permission will be deleted without notice.
- 7) You must not lend your computer user ID to anyone else or borrow someone else's ID.
- 8) You must always use the computer hardware and apparatus with concern to keep the facilities in good working condition. If you are found responsible for damage to or loss of equipment, you will be required to provide compensation equal to the damage incurred.
- 9) You must not prevent the use of a computer by others when you are not actually using the machine.
- 10) Respect other instructions needed for the management of the computer rooms.

4. Suspension from using the computer rooms

If you violate any of the above rules, you may be suspended from using the computer rooms. The Computer Network Committee will send a notice of violation to your academic supervisor. In order to use the computer rooms again, you must submit an application and obtain approval from the Computer Network Committee.

40-11PE Disciplinary Action and Educative Measures for Students

Nagoya University Student Discipline Rules prescribe disciplinary action and educative measures for students enrolled at Nagoya University as below:

Nagoya University Student Discipline Rules
(Rule No. 75 of February 27, 2006)
Revisions
Rule No. 63 of March 3, 2015

(Purpose)

Article 1

These rules prescribe disciplinary action and educative measures for students enrolled at Nagoya University (hereinafter referred to as "the University") in addition to what is prescribed in the Nagoya University General Rules (General Rule No. 1 of 2004) and the Nagoya University Graduate School General Rules (General Rule No. 2 of 2004).

(Conduct subject to Disciplinary Action)

Article 2

The following types of conduct shall be subject to disciplinary action or educative measures (hereinafter referred to collectively as "Disciplinary Action"):

- (i) Conduct that obstructs education or research activity at the University;
- (ii) Conduct that falls within harassment;
- (iii) Improper access and other conduct contrary to ethical standards for the handling of information;
- (iv) Breach of duty of confidentiality and other conduct contrary to professional ethical standards; and
- (v) Other conduct that markedly diminishes the reputation or credibility of the University.

(Types and Effects of Disciplinary Action)

Article 3

(1) The types and effects of Disciplinary Action shall be as follows:

- (i) Expulsion: Students are deprived of their status as a student;
 - (ii) Suspension: Students are prohibited from attending university for a specified period of less than six months or for an indefinite period; and
 - (iii) Warning: Students are issued with a written caution and warned about their future conduct.
- (2) In cases under item (ii) of the preceding paragraph, the period of suspension shall be included in the maximum period of enrollment and shall not be included in the minimum period of the student's studies.
- (3) Students punished by means of a suspension or warning must submit a statement reflecting on their conduct to the President.

(Types and Effects of Educative Measures)

Article 4

- (1) Educative measures are measures for the purpose of encouraging students to reflect on their duty as students and will be implemented by the head of the Department after deliberation by the Disciplinary Committee prescribed in Article 9, or the Faculty Meeting or Graduate School Committee (hereinafter "School Committee") in the department where the student is enrolled.
- (2) The types and effects of educative measures are as follows.
 - (i) Warning: Students are issued with an oral caution with a strong emphasis on reflection.
 - (ii) Caution: Students are issued with an oral caution.
 - (iii) Where educative measures are implemented, heads of departments may request that students submit a statement reflecting on their conduct.

(Cheating in Regular Examinations)

Article 5

In relation to cheating in examinations, including regular examinations, in addition to Disciplinary Action, in principle, the student will be denied recognition of credits earned in all subjects in that semester.

(The rest is omitted.)

40-12PE Nagoya University Guidelines for Weather Disaster Prevention

(Approved by Executive Board, August 9, 2010)

(Approved by Executive Board, June 13, 2011)

(Purpose)

Article 1. These guidelines outline the necessary matters and procedures required to prevent and/or minimize weather disasters affecting Nagoya University (hereinafter referred to as ‘the University’)

(Definitions)

Article 2. ‘Weather disasters’ refers to disasters resulting from heavy rainfall, flooding, heavy snowfall, strong winds, blizzards, large waves, tidal surges and tsunamis.

(Basic Rule of Response)

Article 3. As a basic rule, the University will respond to weather disasters based on the facts relayed in the official weather warning announcement.

(Collection of Information)

Article 4. Faculty, staff and students of the University should be encouraged to use the internet, radio and television to find out information about any weather warnings.

(Handling of Classes and Regular Exams)

Article 5. Any classes or regular exams (hereinafter referred to as ‘Classes etc.’) due to be held by the University in locations within a strong wind warning zone after the warning announcement has been made will be cancelled. In such situations, Classes etc. will be held after the strong wind warning has been lifted, as outlined in the Appendix.

(Procedures for Students)

Article 6. If classes have been cancelled as outlined in Article 5 above, students from the University will not be required to attend campus.

2. As a basic rule, students who live in areas or who need to commute through areas where official strong wind warnings have been issued are not required to attend the University until the warning has been lifted.
3. Should a warning other than a strong wind warning be issued which results in cancellation of local transport, or where the student feels that he or she might be in physical danger due to a weather disaster, attendance on campus is not required.
4. If a student did not attend class due to one of the reasons outlined in Paragraph 2 or 3, he or she must inform the appropriate faculties of it as soon as possible.

(Procedures for Schools and Graduate Schools Conducting Classes etc.)

Article 7. Schools and Graduate Schools conducting Classes etc. will take necessary measures regarding students who were absent from classes due to reasons outlined in Article 6.

(Procedures for Faculty and Staff)

Article 8. Faculty and staff of the University may take special leave (for contract and part time employees this is paid leave not included in paid annual leave) in the event of a natural disaster that leaves public transport systems suspended or that makes getting to work extremely difficult. This leave can also be used to leave work early in order to avoid any physical danger that might occur while commuting from work to home. Whether or not this leave can be taken in the event of a natural disaster will be decided after considering the necessity of avoiding danger, availability of alternative transport and individual circumstances.

(Procedures of Disaster Management Office)

Article 9. The Disaster Management Office gathers data relevant to the prevention of weather disasters and provides assistance to the faculty, staff and students of the University by uploading this information onto the University's homepage and the Nagoya University Portal System.

(Jurisdiction Regarding Weather Disaster Prevention)

Article 10. Weather disaster prevention lies under the jurisdiction of the Vice President or Trustee in charge of disaster prevention and the Disaster Prevention Office.

(Emergency Procedures)

Article 11. In the event of a heavy typhoon approaching the area, all procedures regarding the closing of the University and other emergency measures will be decided in accordance with the Nagoya University Risk Management Regulations (2010 Regulation 11).

Supplementary Provision

These guidelines shall take effect on August 9, 2010.

These guidelines shall take effect on June 13, 2011.

Appendix (Pursuant to Article 5)

Time that Warning is Lifted	Period that Classes etc. Commence
Before 6:45 am	1st Period
Between 6:45 and 11:00	3rd Period
* The handling of classes at the Graduate School of Law shall be separately prescribed by the Graduate School of Law.	

40-13PE GSID Faculty and Staff Directory

TEL : 052-789- (Extension)

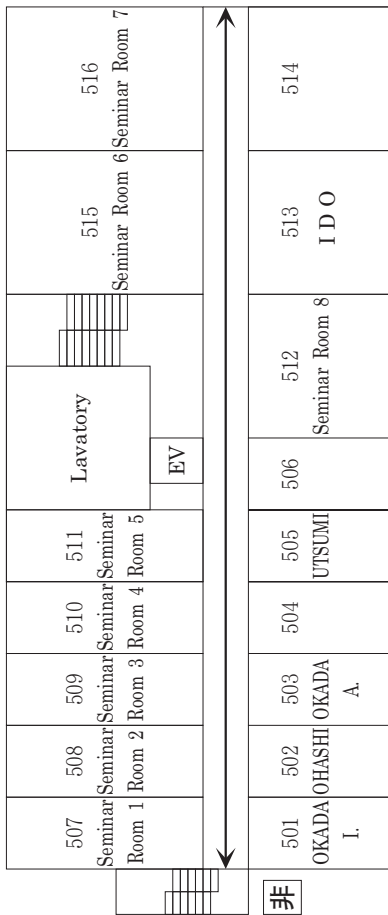
FAX : 052-789-4921

Department of International Development and Cooperation							
International Development and Cooperation							
Title	Name	Extension	Room No.	Title	Name	Extension	Room No.
Prof.	UMEMURA Tetsuo	4962	804	Prof.	ITO Sanae	4977	603
Prof.	OTSUBO Shigeru	4966	704	Prof.	OHASHI Atsuko	4980	502
Prof.	OKADA Aya	4960	503	Prof.	SHIMADA Yuzuru	4961	604
Prof.	YAMADA Shoko	4968	703	Prof.	HIGASHIMURA Takeshi	4978	406
Associate Prof.	UEDA Akiko	4964	806	Prof.	YAMAGATA Hideo	4972	602
Associate Prof.	UTSUMI Yuji	4986	505	Prof.	ISHIKAWA Tomoko	4974	601
Associate Prof.	Christian OTCHIA	5096	401	Associate Prof.	OKADA Isamu	4982	501
Associate Prof.	SOMEYA Masakazu	4969	606	Associate Prof.	KUSAKA Wataru	4976	605
Associate Prof.	Carlos MENDEZ	4345	111	Associate Prof.	Francis PEDDIE	4521	301
Development Policy				Comparative Study of Legal and Political Systems			
Prof.	MANGYO Eiji	2390	SEC221	Prof.	HARADA Ayako	2331	SLA305
Prof.	SAIKAWA Kouji *	4926	SEC309	Associate Prof.	Giorgio Fabio COLOMBO	2351	SLA331
Managerial Economics of Development				Prof.	SATO Fumito	2328	SLA327
Associate Prof.	NAKAYA Nobuhiko	2366	SEC232	International Cultural Cooperation			
				Prof.	KATO Kumiko	2213	SLE322
Education and Human Development				Associate Prof.	SAVELIEV Igor	4396	705
Prof.	TAKAI Jiro	2653	SED229	Associate Prof.	HOPSON Nathan Edwin	4831	SLE223
Prof.	WATANABE Masako	2620	SED215	* Until July, 2021			

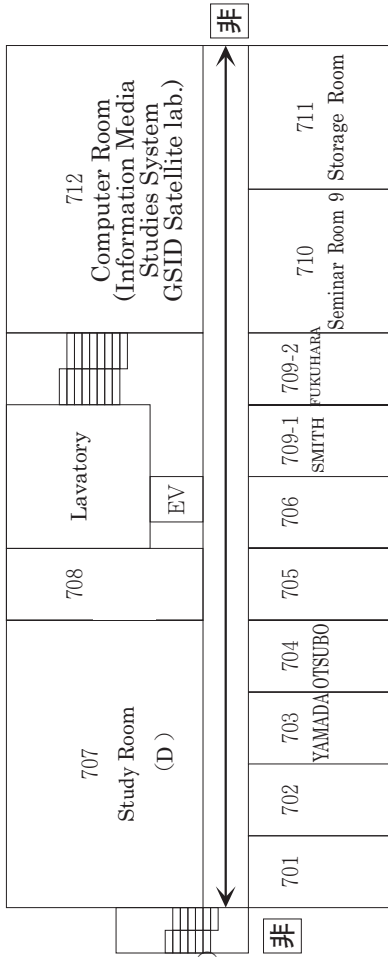
Asian Satellite Campuses Institute				Others			
Designated Lecturer	IDO Ayako	5083	513	International Student Advisors			
Administration				Lecturer	Sunate KAMPEERAPARB	5079	110
Student Affairs	4957, 5960	Administration Department, Humanities & Social Sciences Building		Overseas/ Domestic Field Work			
General Affairs	4952, 4953			Assistant Prof.	SHIMAZU Yuki	3993	306
GSID Library	5064, 5065		409	Computer Network			
				Assistant Prof.	FUKUHARA Kei	5320	709-2
				Support for Writing Thesis			
				Assistant Prof.	Adam SMITH	5080	709-1
				Project Room			
				(JICA)		5066	101
				(ADB)		5076	
						5068	

*SLE = School of Letters *SLA = School of Law
 *SED = School of Education *SEC = School of Economics

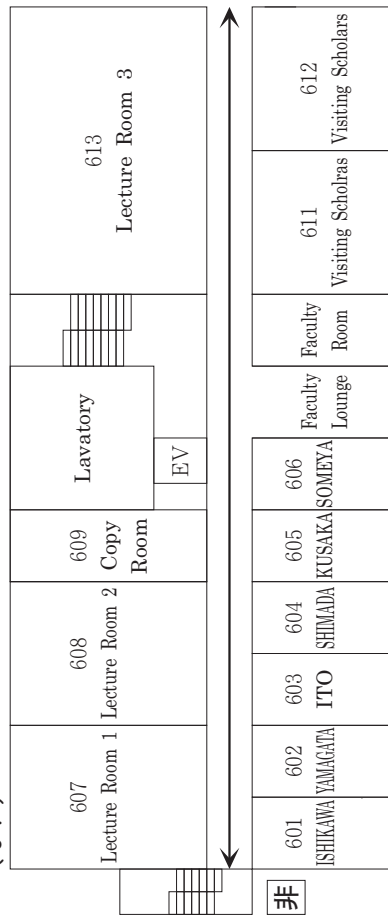
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